



Forsyth County Public Library Board of Trustees Minutes from September 18, 2023 Meeting

The Forsyth County Public Library Board of Trustees held its September meeting at the Cumming Library on September 18, 2023. Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. Also present were Anna Lyle (Director), Holly Barfield, Ann Decherd, Jeff Fisher, Lorraine Lane, and Nikki Watkins. Sabrina Kerns with the *Forsyth County News* was also present.

I. Call Meeting to Order

Kristin Morrissey called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Kristin Morrissey and a second by Mary Helen McGruder to adopt the Agenda without amendments. Motion carried unanimously, with all Board members present.

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Mary Helen McGruder and a second by Christy Winters to adopt the minutes of the July 17, 2023 Library Board meeting. Motion carried unanimously, with all Board members present.

V. Items Discussed

1. Activities Report

Lorraine Lane, Outreach Manager, presented the report on Public Services activities for July/August 2023.

2. Materials Department presentation

Jeff Fisher, Materials Services Manager, presented a Materials 101 overview of the department, including the life cycle of a library material. He was joined by the selection team (Janice Anderson, Molly Moore, and Kim Tomblin) for this presentation.

3. Election of Officers for Library Board of Trustees

There was a motion by Mary Helen McGruder and a second by Lisa Stortzum to elect the following Officers for Forsyth County Public Library Board of Trustees from September 18, 2023 to September 16, 2024:

- Chair – Kristin Morrissey
- Vice-Chair – Christy Winters
- Secretary/Treasurer – Lisa Stortzum

Motion carried unanimously, with all Board members present.

4. Mission and vision statements

There was a motion by Christy Winters and a second by Kathy Thomas to approve the new mission statement: “FCPL connects our community with exceptional resources, spaces, and experiences.” Motion carried unanimously, with all Board members present.

There was a motion by Kathy Thomas and a second by Christy Winters to approve the vision statement: “FCPL is your first choice for discovery, inspiration, and enrichment.” Motion carried unanimously, with all Board members present.

5. Photography and Filming Policy

There was a motion by Lisa Stortzum and a second by Mary Helen McGruder to approve the Photography and Filming policy, effective September 19, 2023. Motion carried unanimously, with all Board members present.

6. Security Camera Policy

There was a motion by Mary Helen McGruder and a second by Lisa Stortzum to approve the revised Security Camera policy, effective September 19, 2023. Motion carried unanimously, with all Board members present.

7. Denmark Library update

Holly Barfield, IT and Facilities Manager, provided an update on the Denmark Library project.

8. Proposed Fiscal Year 2024 budget adjustments

There was a motion by Christy Winters and a second by Mary Helen McGruder to increase Donations revenue and Materials expenses by \$600.00 to reflect a donation from the Lanier-Forsyth Rotary Club for books in honor of Rotary speakers. Motion carried unanimously, with all Board members present.

There was a motion by Mary Helen McGruder and a second by Lisa Stortzum to increase Donations revenue and Materials expenses by \$1,405.00 to reflect donations made in memory of Mary Ann McCarthy and Ashok Barre. Motion carried unanimously, with all Board members present.

There was a motion by Lisa Stortzum and a second by Kathy Thomas to decrease State revenue and Operations expenses by \$5,357.00 to reflect a decrease in Post E-Rate Technology Reimbursements. Motion carried unanimously, with all Board members present.

There was a motion by Kathy Thomas and a second by Kristin Morrissey to increase State revenue and Operations expenses by \$56,344.60 to reflect the FY2024 LibTech grant. Motion carried unanimously, with all Board members present.

9. Financial Reports

Nikki Watkins, HR and Finance Manager, presented the FY2024 financial report for the period ending August 31, 2023.

VI. General Discussion (if needed)

No discussion.

VII. Executive Session

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to enter into executive session at 6:36 p.m. for the purpose of discussing land acquisition for a branch library, as described in O.C.G.A. §50-14-3(b)(1). Motion carried unanimously, with all Board members present.

VIII. Reconvene the Meeting

There was a motion by Mary Helen McGruder and a second by Christy Winters to close the executive session and return to open session. Motion carried unanimously, with all Board members present.

IX. Adjournment

There was a motion by Kathy Thomas and a second by Christy Winters to adjourn the meeting at approximately 7:00 p.m. Motion carried unanimously, with all Board members present.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be November 20, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.