



Forsyth County Public Library Board of Trustees Summary of Action Taken at July 17, 2023 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library on July 17, 2023 at 5:30 p.m.

Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Kathy Thomas, Lisa Stortzum, and Christy Winters. Lisa Stortzum arrived at 5:43 p.m. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:31 p.m.

- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.

- III. Announcements
There were no announcements.

- IV. Adoption of Minutes
The Board voted unanimously (with Ms. Stortzum absent) to adopt the minutes of the May 1, 2023 Library Board meeting.

The Board voted unanimously (with Ms. Stortzum absent) to adopt the minutes of the May 22, 2023 called Library Board meeting.

The Board voted unanimously (with Ms. Stortzum absent) to adopt the minutes of the June 5, 2023 called Library Board meeting.

- V. Items to be discussed
 1. Activities Report
No action was taken.

 2. Strategic Plan
The Board voted unanimously to approve the 2023 – 2027 Strategic Plan as presented.

 3. Mission and vision statements
No action was taken.

 4. Denmark Library update
No action was taken.

5. Denmark Library budget
The Board voted unanimously to approve the revised Denmark Library project budget as presented, with \$15,163,965 in budgeted revenues and expenses.
 6. Board retreat and development
No action was taken.
 7. Proposed Fiscal Year 2024 budget adjustments
The Board voted unanimously to make the following adjustments to the Fiscal Year 2024 budget:
 - **Approval to carry forward \$55,717.74 in Operations encumbrances for furniture (\$47,029.48), supplies (\$5,188.26), and CAD services for the Post Road HVAC BAS System (\$3,500.00) from FY2023.**
 - **Approval to carry forward \$1,068.97 in Materials encumbrances from FY2023.**
 - **Approval to increase State revenue and Operations expenditures by \$131,710.50 to reflect the MRR grant (100%) amount remaining from FY2023.**
 - **Approval to increase State revenue and Operations expenditures by \$35,000.00 to reflect the FY2024 MRR grant (50/50) for HVAC units at Sharon Forks.**
 - **Approval to use \$35,000 in fund balance as matching funds for the FY2024 MRR grant; increase Operations expenditures by \$35,000.00.**
 - **Approval to increase State revenues and expenses to reflect new grant information from Georgia Public Library Service, which includes a Personnel increase of \$10,210.00 and a Materials increase of \$44,264.00.**
 - **Approval to increase Donations revenue and Operations expenses by \$5,000.00 to reflect a grant from the Forsyth County Arts Alliance (FCAA) Fund at the North Georgia Community Foundation for Forsyth Reads Together.**
 - **Approval to use \$60,000 in fund balance (including \$30,000 already committed for vehicles) to purchase a replacement courier vehicle/box truck. Approval to increase budgeted Operations expenses by \$60,000. Director is given the authority to approve the specific purchase once an appropriate courier vehicle is identified.**
 8. Financial reports
No action was taken.
- VI. General Discussion *(if needed)*
No discussion.
- VII. Executive Session *(if needed)*

No Executive Session was held.

VIII. Adjournment

The Board voted unanimously to adjourn the meeting at 6:41 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, September 18, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.