



Forsyth County Public Library Board of Trustees Summary of Actions Taken at May 20, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its May meeting at the Cumming Library on May 20, 2024 at 5:30 p.m.

Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. (Ms. McGruder left at 6:26 p.m.) The following is a summary of actions taken at this meeting:

I. Call Meeting to Order/Reading of Mission and Vision
Called to Order at 5:30 p.m., followed by reading of the FCPL Mission and Vision.

II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.

III. Announcements
There were no announcements.

IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the March 18, 2024 Library Board meeting.

The Board voted unanimously to adopt the minutes of the April 24, 2024 called Library Board meeting.

V. Items to be discussed

1. Activities Report
No action was taken.

2. Circulation Services Presentation
No action was taken.

3. Denmark Library update
No action was taken.

4. Library Board's Fiscal Year 2025 Schedule of Meetings
The Board voted unanimously to approve the Fiscal Year 2025 Library Board Schedule of Meetings as presented.

5. Signature authority of Library Director on behalf of the Library
The Board voted unanimously to give signature authority for all contracts and other documents to Anna Lyle, who holds the position of Director.
6. Selection of executive search firm
The Board voted unanimously to award executive search services contract to Bradbury Miller Associates in the amount of \$31,000.00.
7. Food and Drink policy
The Board voted unanimously to approve the revised Food and Drink policy, effective May 20, 2024.
8. Proposed Fiscal Year 2024 budget adjustments
The Board voted unanimously (with Ms. McGruder absent) to increase State revenue and Personnel expenses by \$6,000.00 to reflect new state grant information received from Georgia Public Library Service.

The Board voted unanimously (with Ms. McGruder absent) to increase State revenue and Operations expenses by \$6,850.00 to reflect additional FY2024 MRR funds received to replace an HVAC unit at Hampton Park Library. The required local match will be made with existing budgeted Operations funds.

The Board voted unanimously (with Ms. McGruder absent) to increase Donations revenue and Operations expenses by \$468.75 to reflect a donation from OneForsyth for the Lunar New Year program at Sharon Forks Library.

The Board voted unanimously (with Ms. McGruder absent) to increase Donations revenue and Operations expenses by \$400.00 to reflect a donation received in memory of Mike Dudzinski for the seed libraries at Cumming Library and Hampton Park Library.

9. Commitment of fund balance
The Board voted unanimously (with Ms. McGruder absent) to commit \$48,500 in fund balance for the local match for state grant funds.
10. Financial Reports
No action was taken.
11. Recognition of Kristin Morrissey
No action was taken.

VI. General Discussion *(if needed)*
No discussion.

VII. Executive Session *(if needed)*
No Executive Session was held.

VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 6:40 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, July 15, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.