



## **Forsyth County Public Library Board of Trustees Minutes from March 18, 2024 Meeting**

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 18, 2024. Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. Also present were Anna Lyle (Director), Holly Barfield, Ann Decherd, Nikki Watkins, and other staff members.

### **I. Call Meeting to Order**

Kristin Morrissey called the meeting to order at 5:30 p.m. and read the FCPL Mission and Vision.

### **II. Adoption of Agenda**

There was no formal motion to adopt the Agenda; Board members accepted the Agenda as presented without exception.

### **III. Announcements**

There were no announcements.

### **IV. Adoption of Minutes**

There was a motion by Christy Winters and a second by Mary Helen McGruder to adopt the minutes of the February 12, 2024 Library Board meeting. Motion carried unanimously, with all Board members present.

### **V. Items Discussed**

#### **1. Activities Report**

Ann Decherd presented the report on Public Services activities for February/March 2024.

#### **2. Youth Services presentation**

Youth Services Supervisors Amy Billings, Kayla Bolton, Julie Boyd, and Amy Svetecz presented "A Day in the Life of a Youth Specialist."

**3. Denmark Library update**

Holly Barfield, IT and Facilities Manager, shared site photos and described the progress to date, including an update on the outdoor children's feature.

**4. Library Behavior Policy (formerly Patron Behavior Policy)**

There was a motion by Kathy Thomas and a second by Mary Helen McGruder to approve the revised Library Behavior Policy (formerly Patron Behavior Policy), effective April 1, 2024.

**5. Requests to Address the Library Board (formerly Citizens' Requests to Address the Library Board)**

There was a motion by Kristin Morrissey and a second by Christy Winters to approve the revised Requests to Address the Library Board Policy, effective March 19, 2024. Motion carried unanimously, with all Board members present.

**6. Uncollectable patron debt**

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to write off \$17,740.86 in patron debt remaining from 2020. Motion carried unanimously, with all Board members present.

**7. Proposed Fiscal Year 2024 budget adjustments**

There was a motion by Kathy Thomas and a second by Christy Winters to decrease State revenue and Operations expenses by \$4,549.80 to reflect adjusting entry made for FY2023 audit. Motion carried unanimously, with all Board members present.

There was a motion by Lisa Stortzum and a second by Kristin Morrissey to increase Donations revenue and Operations expenses by \$5,000.00 to reflect a grant from the Rotary Club of Forsyth County for summer reading books and prizes. Motion carried unanimously, with all Board members present.

**8. Financial reports**

Nikki Watkins, HR and Finance Manager, presented the FY2024 financial report for the period ending January 31, 2024.

**VI. General Discussion (if needed)**

No discussion.

**VII. Executive Session (if needed)**

No Executive Session was held.

**VIII. Adjournment**

There was a motion by Mary Helen McGruder and a second by Christy Winters to adjourn the meeting at 6:56 p.m. Motion carried unanimously, with all Board members present.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be May 20, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.