



Forsyth County Public Library Board of Trustees Minutes from February 12, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its February meeting at the Cumming Library on February 12, 2024. Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Kathy Thomas, and Christy Winters. Lisa Stortzum was absent. Also present were Anna Lyle (Director), Holly Barfield, Nikki Watkins, and other staff members.

I. Call Meeting to Order

Kristin Morrissey called the meeting to order at 5:31 p.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Christy Winters to adopt the Agenda without amendments. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Mary Helen McGruder and a second by Christy Winters to adopt the minutes of the January 16, 2024 Library Board meeting. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

V. Items Discussed

1. Fiscal Year 2025 FCPL budget revision

There was a motion by Kathy Thomas and a second by Christy Winters to approve FCPL's Fiscal Year 2025 revised budget as presented, including revenues of \$9,252,564, expenditures of \$9,721,880, reserves of \$291,700, and \$761,016 in budgetary fund balance. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

2. Designation of official custodian for bank accounts

There was a motion by Christy Winters and a second by Kristin Morrissey to designate Nikki Watkins, HR and Finance Manager, as the official custodian of the Library's Public Funds accounts. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

VI. General Discussion (if needed)

No discussion.

VII. Executive Session for Director's annual evaluation

There was a motion by Mary Helen McGruder and a second by Christy Winters to enter into executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2). Motion carried unanimously, with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

There was a motion by Mary Helen McGruder and a second by Christy Winters to close the executive session. Motion carried unanimously, with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

VIII. Reconvene the Meeting

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to return to open session. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

IX. Further Items to be Discussed

1. Director's Compensation

There was a motion by Mary Helen McGruder and a second by Christy Winters to increase the Director's salary by 6%, retroactive to the first pay period of 2024. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

X. Adjournment

There was a motion by Kathy Thomas and a second by Christy Winters to adjourn the meeting at 6:42 p.m. Motion carried with four members in favor (Morrissey, McGruder, Thomas, and Winters) and one member absent (Stortzum).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be March 18, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonga Street, Cumming, GA 30040.