



Forsyth County Public Library Board of Trustees Summary of Action Taken at January 16, 2024 Meeting

The Forsyth County Public Library Board of Trustees held its January meeting at the Cumming Library on January 16, 2024 at 5:30 p.m.

Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, and Christy Winters. Kathy Thomas was absent. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m., followed by reading of the FCPL Mission and Vision.
- II. Adoption of Agenda
The Board voted unanimously (with Ms. Thomas absent) to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously (with Ms. Thomas absent) to adopt the minutes of the November 20, 2023 Library Board meeting.
- V. Items to be discussed
 1. Activities Report
No action was taken.
 2. Solicitation policy
The Board voted unanimously (with Ms. Thomas absent) to approve the revised Solicitation policy (replaces Solicitations of Charity or Support), effective February 19, 2024.
 3. Rooms for Public Use policy
The Board voted unanimously (with Ms. Thomas absent) to approve the revised Rooms for Public Use policy, effective February 19, 2024.
 4. Denmark Library update
No action was taken.

5. Denmark Library budget
The Board voted unanimously (with Ms. Thomas absent) to increase SPLOST VIII revenue and Construction Contingency expense by \$509,868 to reflect a credit to the SPLOST VIII account.

The Board voted unanimously (with Ms. Thomas absent) for the Director to negotiate change orders to restore outdoor features, irrigation, and landscaping (removed during the value-engineering process) to the Denmark Library project scope, within the total budget of \$15,673,833.
6. Award of Denmark Library furniture bid add alternates
The Board voted unanimously (with Ms. Thomas absent) to award Add Alternate #1 (\$28,402.31), #2 (\$6,986.97), and #3 (\$17,626.12) of the Denmark Library furniture bid to Office Interiors. Combined with the base bid of \$358,197.55 previously approved (11/20/2023), the total contract amount with Office Interiors is \$411,212.95.
7. Fiscal Year 2023 audit report
The Board voted unanimously (with Ms. Thomas absent) to accept the Library's Fiscal Year 2023 audit as presented.
8. Fiscal Year 2023 AUP report
The Board voted unanimously (with Ms. Thomas absent) to accept the Fiscal Year 2023 AUP Report for State Grants as presented.
9. Fiscal Year 2024 budget adjustment
The Board voted unanimously (with Ms. Thomas absent) to increase State revenue and Operations expenses by \$1,500.00 to reflect FCPL's share of a GPLS grant from the Sandra Dunagan Deal Center for Early Language and Literacy.
10. Fiscal Year 2025 budget
The Board voted unanimously (with Ms. Thomas absent) to approve FCPL's Fiscal Year 2025 proposed budget as presented, including revenues of \$9,252,564, expenditures of \$9,750,777, reserves of \$292,500, and \$790,713 in budgetary fund balance.
11. Amended 2024 county budget request
The Board voted unanimously (with Ms. Thomas absent) to approve the Library's Amended 2024 County funding request as presented.
12. 2025 County budget request
The Board voted unanimously (with Ms. Thomas absent) to approve the Library's 2025 County funding request as presented.
13. Financial reports
No action was taken.

VI. General Discussion *(if needed)*

The Board discussed and opted to change board meeting packet delivery from USPS mailing to FCPL courier delivery to each member's branch.

VII. Executive Session *(if needed)*

No Executive Session was held.

VIII. Adjournment

The Board voted unanimously to adjourn the meeting at 6:39 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, February 12, 2024 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.