



Forsyth County Public Library Board of Trustees Summary of Action Taken at May 1, 2023 Meeting

The Forsyth County Public Library Board of Trustees held its May meeting at the Cumming Library on May 1, 2023 at 5:30 p.m.

Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.

- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as amended:
 - Add item #4.5 – Calendar Year 2024 Funding Request to Forsyth County Government

- III. Announcements
Kristin Morrissey requested the Board think about the Board meeting packets and their format preference.

- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the March 20, 2023 Library Board meeting.

The Board voted unanimously to adopt the minutes of the April 10, 2023 called Library Board meeting.

- V. Items to be discussed
 1. Activities Report
No action was taken.

 2. Library Board's Fiscal Year 2024 Schedule of Meetings
The Board voted unanimously to approve the Fiscal Year 2024 Library Board Schedule of Meetings as presented.

 3. Signature authority of Library Director on behalf of the Library
The Board voted unanimously to give signature authority for all contracts and other documents to Anna Lyle, who holds the position of Director.

4. Discussion of Denmark Library project and general contractor bid
The Board voted unanimously to transfer an additional \$75,000 in fund balance (General Fund) to the Capital Projects Fund to be used in the Denmark Library project, which will decrease fund balance to 9.1% of operating revenues as of July 2023.

The Board voted unanimously to submit Denmark Library Funding Scenario 2 to the Forsyth County Board of Commissioners with the additional \$75,000 from impact fees and/or Library fund balance in combination with the \$287,600 in contingency funds reserved for the Library in the 2023 County budget, bringing the funding sources total to \$15,171,565.

**The Board voted unanimously to amend the previous motion to remove the reference to impact fees, with the amended motion stated as follows:
“Motion to submit Denmark Library Funding Scenario 2 to the Forsyth County Board of Commissioners with the additional \$75,000 from Library fund balance in combination with the \$287,600 in contingency funds reserved for the Library in the 2023 County budget, bringing the funding sources total to \$15,171,565.”**

- 4.5 Calendar Year 2024 Funding Request to Forsyth County Government
No action was taken.

5. Proposed Fiscal Year 2023 budget adjustment
The Board voted unanimously to decrease Materials donations and increase Budgetary Fund Balance by \$5,000.00 to reflect adjusting entry from FY2022 audit.

The Board voted unanimously to increase State revenue and Operations expenses by \$3,000.00 to reflect the SSG Supplement received from GPLS for the 1,000 Books Before Kindergarten program.

6. Financial reports
No action was taken.

- VI. General Discussion *(if needed)*
Anna Lyle requested a clarification on the amended motion in item #4.

Kathy Thomas inquired about the process of approaching the Forsyth County Board of Commissioners a second time as it pertains to the timeline of the Denmark Library project.

- VII. Executive Session *(if needed)*
No Executive Session was held.

- VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 7:03 p.m.

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A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, July 17, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.