



Forsyth County Public Library Board of Trustees Minutes from March 20, 2023 Meeting

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 20, 2023. Present were Board members Kristin Morrissey (Chair), Mary Helen McGruder, Lisa Stortzum, Kathy Thomas, and Christy Winters. (Ms. Stortzum arrived at 5:36 and Ms. Thomas left at 6:15). Also present were Anna Lyle (Director), Holly Barfield, Ann Decherd, Jeff Fisher, and Nikki Watkins. Sabrina Kerns with the *Forsyth County News* was also present.

I. Call Meeting to Order

Kristin Morrissey called the meeting to order at 5:31 p.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to adopt the Agenda without amendments. Motion carried with four members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Stortzum).

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Kathy Thomas and a second by Mary Helen McGruder to adopt the minutes of the January 30, 2023 Library Board meeting. Motion carried with four members in favor (McGruder, Morrissey, Thomas, and Winters) and one member absent (Stortzum).

V. Items Discussed

1. Strategic Planning discussion

Anna Lyle and the Board discussed the Strategic Planning Retreat that took place on March 18, 2023.

2. Activities Report

Ann Decherd presented the report on Public Services activities for January/February 2023.

Holly Barfield presented on the recent improvements made to the Hampton Park Library.

3. Denmark Library update

Anna Lyle presented an update on funding for the Denmark Library. She also shared information on value engineering options and limitations.

4. Uncollectable patron debt

There was a motion by Lisa Stortzum and a second by Christy Winters to write off \$40,764.52 in patron debt remaining from 2019. Motion carried with four members in favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

5. Proposed use of fund balance

There was a motion by Mary Helen McGruder and a second by Christy Winters to use \$60,000 in fund balance to purchase a replacement courier vehicle/box truck and to increase budgeted Operations expenses by \$60,000. Director is given the authority to approve the specific purchase once an appropriate courier vehicle is identified. Motion carried with four members in favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

6. Proposed Fiscal Year 2023 budget adjustments

There was a motion by Lisa Stortzum and a second by Christy Winters to increase State revenue and Operations expenses by \$1,500.00 to reflect the Sandra Deal grant received from GPLS for summer reading programs. Motion carried with four members in favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

There was a motion by Christy Winters and a second by Lisa Stortzum to increase Donations revenue and Operations expenses by \$5,000.00 to reflect the grant from the Rotary Club of Forsyth County for summer reading books and prizes. Motion carried with four members in favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to increase Donations revenues and Operating expenses by \$2,650.00 for an additional donation from the FCPL Friends & Advocates. Motion carried with four members in

favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

7. Financial reports

Nikki Watkins presented the FY2023 financial report for the period ending January 31, 2023.

VI. General Discussion (if needed)

No action was taken.

VII. Executive Session (if needed)

No Executive Session was held.

VIII. Adjournment

There was a motion by Kristin Morrissey and a second by Mary Helen McGruder to adjourn the meeting at 6:29 p.m. Motion carried with four members in favor (McGruder, Morrissey, Stortzum, and Winters) and one member absent (Thomas).

The next scheduled meeting of the Forsyth County Public Library Board of Trustees will be May 15, 2023 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.