Fairfield County District Library

Agreement for Homebound Individual Service

I am requesting homebound service due to the following:

_____ Permanent Limitation _____ Temporary Limitation _____
(estimated date of recovery)

Complete the form to apply for FCDL Homebound Delivery Service. Upon receipt, you will be notified of your application status within 5 to 10 business days. If you have any questions, contact the FCDL Outreach Department at (740) 653-2745, extension 170 or by email at mjohns@fcdlibrary.org.

Please Print

Name_____

Address_____

City, State, Zip_____

Phone (___)_____

Birth Date_____

Please give the name and telephone number of someone the Library can contact if you cannot be reached for an extended period:

Name_____ Telephone No. (___)_____

The information provided on this agreement will not be released to other individuals, institutions, or agencies except as provided for in Section 149.43 Ohio Revised Code, The Public Records Act.

OUTREACH SERVICES AGREEMENT

I understand that use of homebound services is my primary means of receiving library materials while enrolled. However, occasional in-library use may be permitted. It is my responsibility to:

- ✓ Notify the library of any name, address, or telephone changes.
- ✓ Notify the library if no longer requiring or wishing to receive homebound service.
- ✓ Take reasonable care of library materials and equipment.
- ✓ Pay all fees for lost or damaged materials.

I agree to the above terms and understand that failure to follow them may result in delivery suspension or revocation of delivery services.

_____ Date:_____
Signature of the applicant/or the person completing

Return completed application to:

Fairfield County District Library
Outreach Services
219 North Broad Street
Lancaster, OH 43130

To fax agreement, send to (740) 653-4199

To email agreement, send to mjohns@fcdlibrary.org