How to Order Obituaries from Chillicothe & Ross County Public Library

- 1. The charge is \$2.50 per obituary located. Please limit obituary requests to ten names. Upon receipt of the completed requests, you may then submit up to ten more names.
- 2. The <u>request should include the date of death or the newspaper date.</u> Additional family information helps us in our research. Requests must also include the name, address, phone number and email (if available) of the person making the request. <u>Email is our preferred</u> method of contact and delivery of obituaries.
- 3. Requests may be emailed to: research@crcpl.org
- 4. Requests via telephone may be made by calling 740-702-4160.
- 5. Requests by mail may be sent to:

Genealogy Dept
Chillicothe & Ross County Public Library
140 S Paint St
PO Box 185
Chillicothe OH 45601

Requests will be researched on a first-come, first-served basis as time and staffing allow. The obituaries will be sent promptly upon receipt of payment.

Researchers now have home access to digitized copies of the Chillicothe Gazette using the eLibrary database, Ohio Historical Newspapers Collection, which is available on our website, www.crcpl.org

Researchers are also welcome to visit our genealogy department in person during library open hours at Chillicothe & Ross County Public Library, 140 S Paint St, Chillicothe, Ohio 45601. Black and white copies made on library premises are only ten cents per page since <u>you</u> do the look-ups yourself. For information about open hours, please refer to our website: www.crcpl.org

Chillicothe & Ross County Public Library has microfilm for local, Ross County newspapers only. For other newspapers listed in the Rutherford B Hayes Obituary Index, check the List of Newspapers on their website, https://www.rbhayes.org/, to find out which library owns the newspaper microfilm.