

## Annual Self Report

<b>Employee Name</b>	<b>Department</b>
<b>Job Title</b>	
<b>Review Date</b>	
<b>Evaluation Period</b>	From: 10/1/2023      To: 9/30/2024
<b>Supervisor Name and Job Title</b>	
<b>Accomplishments:</b> As input to the evaluation process, staff members provide feedback to the following questions and submit it to their Director/Manager prior to the employee's evaluation meeting.	
List the goals established by you and your director for the assessment period above and describe your progress toward completion of each goal.	
If you were unable to accomplish a goal, what hindered you?	
List other contributions and accomplishments during assessment period.	
List continuing education and professional development activities that have enhanced your effectiveness during this period.	
Provide other information relevant to your job performance.	
What goals would you like to set for next year?	