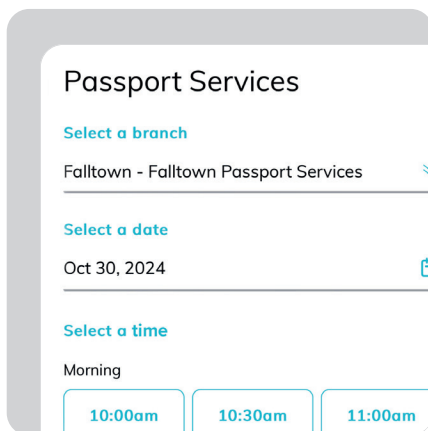




Schedule

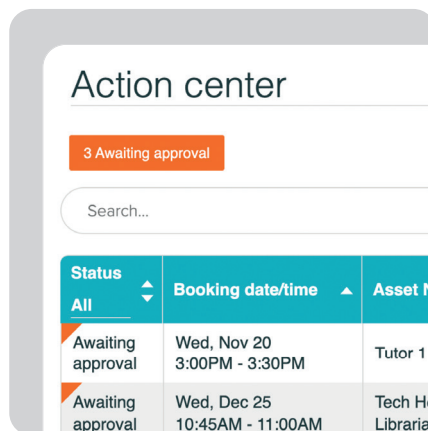
APPOINTMENT SCHEDULING

Schedule allows customers and staff to book and manage all their service appointments whether booking a person, place or thing.



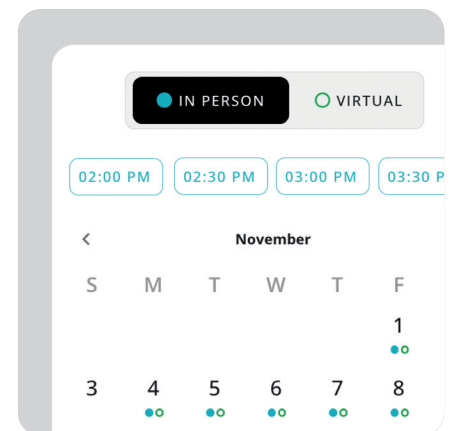
One-to-One

Customers can easily schedule any one-to-one service from the web, Connect app or Interact kiosk.



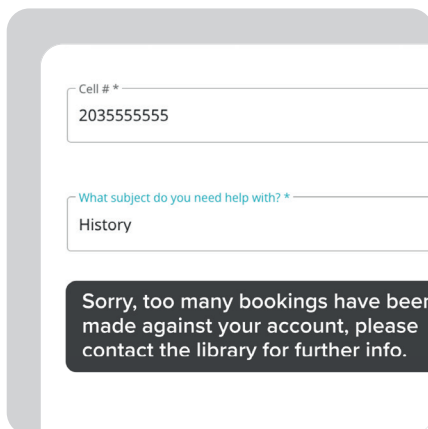
Mediated or Unmediated

Configure your services to be unmediated or mediated so staff can approve or decline appointment requests.



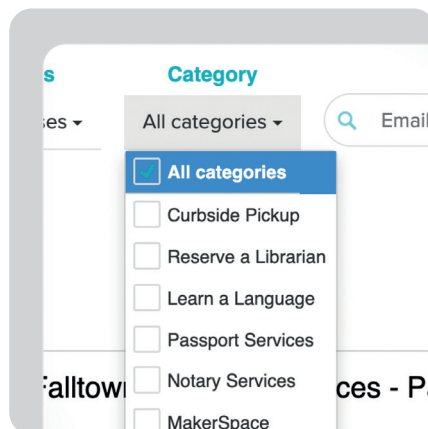
Virtual or In-Person

Zoom integration provides both in-person and virtual options so services are accessible and convenient for all.



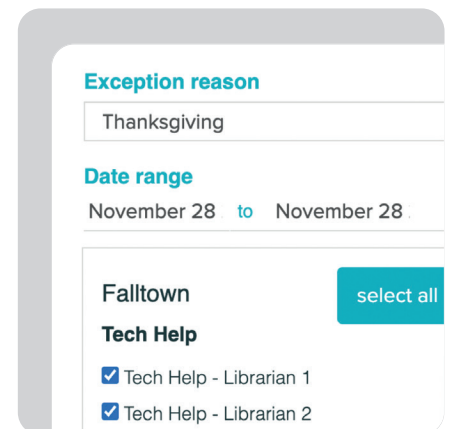
Appointment Limits

Configure booking limits that can be enforced by requiring a library card or email address to track usage.



Unlimited Use Cases

Use Schedule to manage services like Curbside Pickup, MakerSpaces, Passport and Notary appointments and more.



Custom Availability

Create and manage availability that works for your team and easily set exceptions for library closures.



Unlimited Categories

Create as many categories as you need to ensure all your services are easily and readily accessible.



My Appointments

Customers can easily manage their appointments from the web, Connect App or Interact kiosks.



Notifications and Reminders

Customers receive confirmations and reminders via email, SMS and/or push notifications.



Holds Ready

Use ILS integration to check records to ensure there's a hold ready for pickup before an appointment is made.



Landing Pages

Each category will have its own unique landing page so you can easily relay appointment specific details.



Custom Questions

Gather any information you need before customers arrive for appointments with optional and required questions.



ILS Integration

Seamless integration with your ILS for patron authentication, usage tracking and card blocks where required.



Special Instructions

Add instructions within your categories to remind customers about important details prior to their appointment.



Custom Reports


Build, print and schedule granular reports including custom questions and appointment details.



Configurable Settings

Set durations, date limits and allowances of same day appointments.

Passport Application and Photo Services



The Summersville and Falltown branches of Seasons County Library are an official Passport Acceptance Facility for the U.S. Department of State. Passport application processing and photo services are available by appointment only.

Please come to your appointment with the correct documentation and payment. You may fill out the paperwork in advance to expedite your appointment, but please leave it UNSIGNED. Each application takes approximately 30-60 minutes to process. If you have multiple people applying for passports such as a spouse or children, please book consecutive appointments to ensure sufficient completion time.

Personal documents - You'll need to bring all of the following:
 An original proof of citizenship document
 An acceptable photo ID document
 A photocopy of the front and back of the citizenship document and photo ID document
 Passport photo

Hours:
 Falltown: Sundays 1-4 and Mondays, Wednesdays and Fridays from 10-1.
 Summersville: Sundays, Mondays, Wednesdays and Fridays from 1-4 and on Tuesdays and Thursdays from 10-12.

Select Location

Falltown - Falltown Passport

Select a date

Wed, 11 Feb 2024

S	M	T	W
1	2	3	4
8	9	10	11
15	16	17	18
22	23	24	25
29	30	1	2

Select a time

0800am 1100am 1130a
 100pm 200pm 300p
 400pm 430pm 500p
 600pm

Continue



Empower your customers

- ✔ Book appointments from wherever they are
- ✔ Easily utilize library services
- ✔ Gain access to services in-person and virtually



Help staff

- ✔ Offer appointments on your schedule
- ✔ Promote and increase usage of services
- ✔ Customize workflows to manage all services