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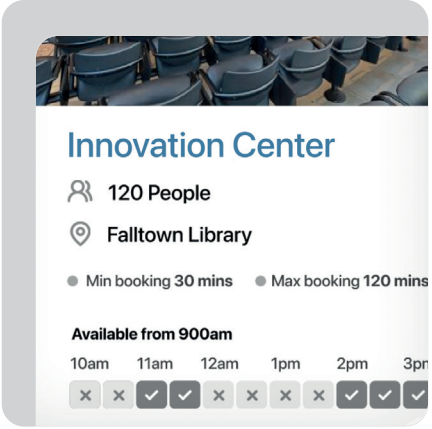
Reserve

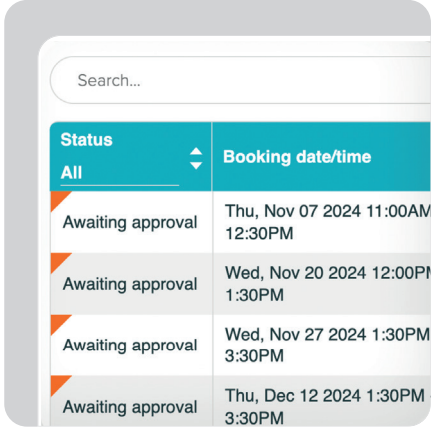
ROOM & EQUIPMENT BOOKING

Reserve is an elegant, versatile solution for managing your rooms and assets. Completely customizable, Reserve allows staff to configure rules and workflows that sync with library needs and policies.



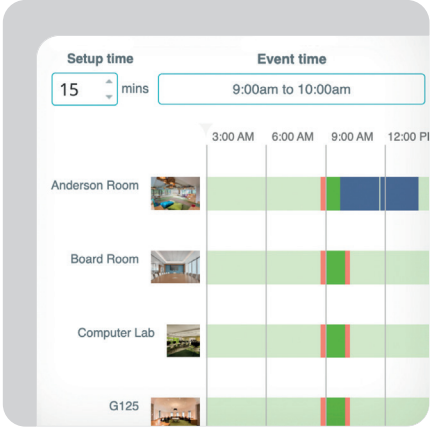
Your Spaces, Your Rules

Decide what rooms are publicly bookable and which are available for staff only with varying rules and workflows.



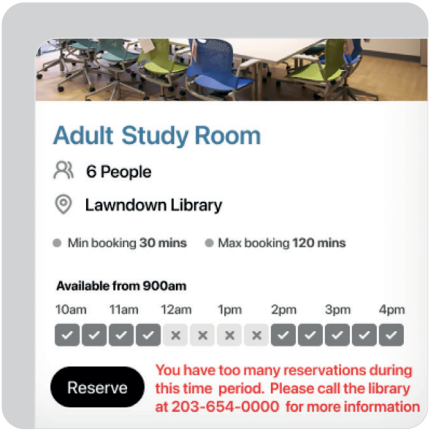
Mediated or Unmediated

Allow customers to request spaces directly from your website with either automatic or staff approval required.



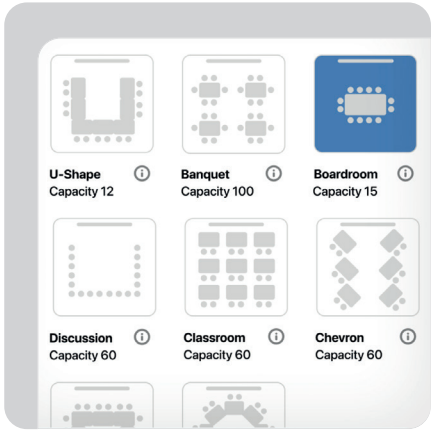
Event Integration

Reserve works with Attend allowing staff to book a space and assets for their library program or event.



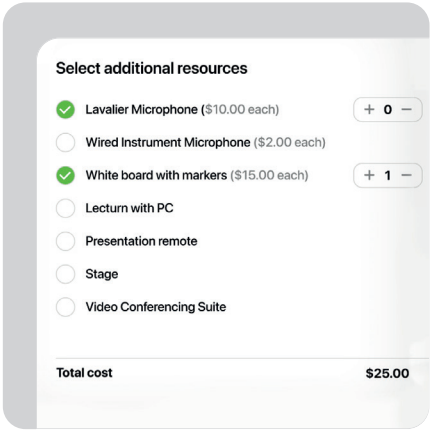
Reservation Limits

Configure booking limits that can be enforced by requiring a library card or email address to track usage.



Reservable Assets and Layouts

Build an inventory of assets and specific layouts for customers and staff to request with their reservation.



Room and Asset Charging

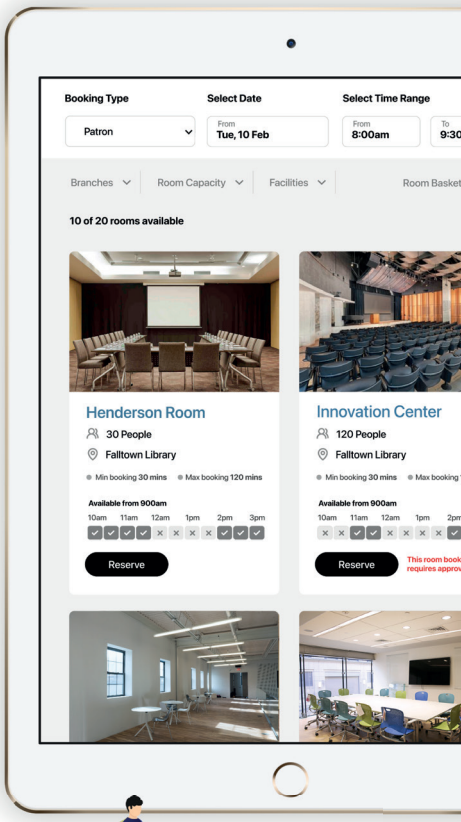
Charge for your spaces and assets with varying rates for specific rooms and group types.

ILS Integration

Seamless integration with your ILS for customer authentication, age verification and card blocks where required.

Door Locks

Add door locks to your spaces to generate unique codes that only allow access during the designated booking time.



Room Booker

Place tablets outside your rooms to allow customers to see availability and book spaces on the spot.

Booking Classes

Create varying rule sets for different groups including booking limits and reservation fees.

Notifications and Reminders

Customers receive confirmations and reminders via email, SMS, and/or push notifications.

Room Basket

Use the room basket to allow customers to make multiple reservations at once while still honoring all your room rules.

Digital Signage

Easily display what is happening in your rooms using digital signage integration with Broadcast.

Custom Questions

Ask custom questions based on booking classes and/or specific rooms to easily gather customer information.

Parent/Child Rooms

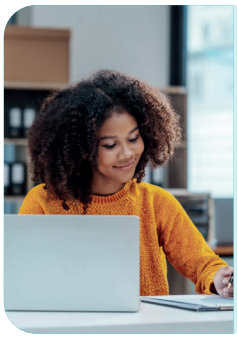
Manage combined rooms with removable walls without worrying about double bookings.

Custom Reports

Build granular reports including custom room configurations, reserved assets, customer usage and more.

Empower your customers

- Reserve your spaces from wherever they are
- Manage reservations from the web, mobile app or self-service kiosks
- Easily access all types of spaces



Help staff

- Save time by using one application for all room availability
- Easily track and report on room usage
- Create workflows to manage staff only and publicly reservable spaces

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Communico specification sheets
Available to download at www.communico.one