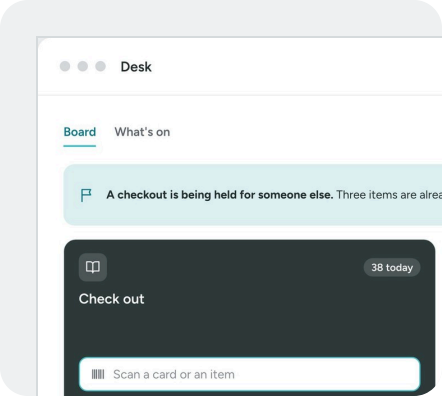
communico one

Desk

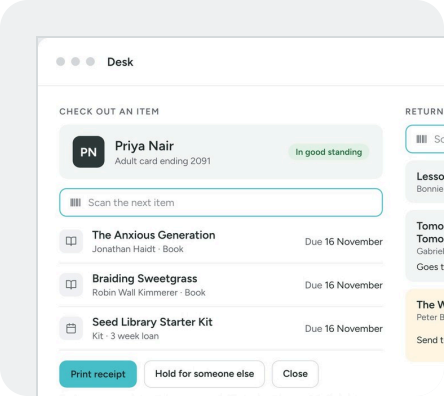
FRONT DESK TOOLS

Desk is the one screen staff keep open at the service point. Scan or search, find the person, and get it done. Checkout, return, lookup and bookings sit on one board, a click or scan away.



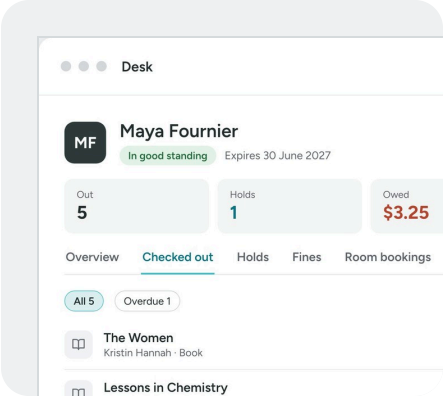
The Desk board

Every action is a tile, one click or one scan away. Check out and Return get the most room, and the barcode field is ready.



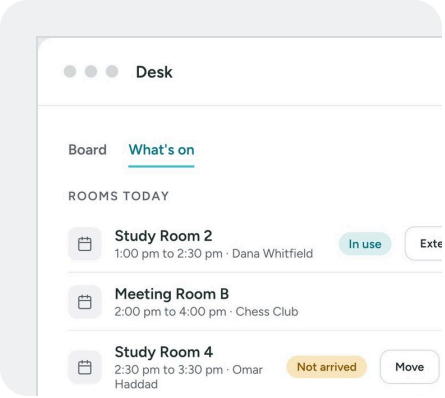
Check out and return

Scan a card and items, see the receipt, and know where each return goes next: the shelf, a hold or another branch.



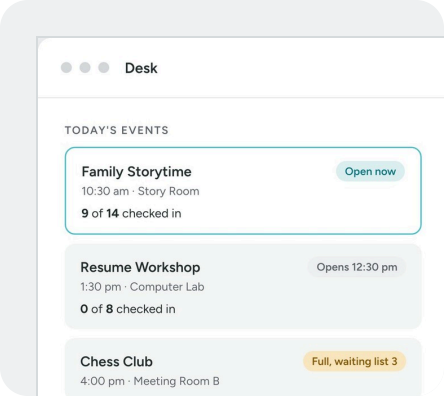
Customer record

Loans, holds, fines, rooms, events and details in one record, with Renew a click away.



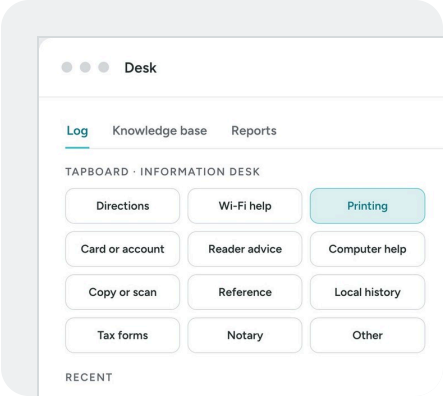
What's on

Rooms, events and what needs attention today, with Extend, End early and Move on each booking.



Check in at the door

Find a booked person in seconds and check in a whole family with one tap.



Log every question

Tap a common question to log it, or write up the hard ones. Together they become your library's own knowledge base.

Issue a card

Register a new customer in a minute, and set a PIN at the same time.

Replace a lost card

The old number can never be used again, and loans, holds and fines carry over.

Fines and payments

See what is owed and take a cash payment against the account.

Lend equipment

Equipment lends the same way books do, by its own barcode.

Book a room

Find a free room by day and size and book it for the customer.

Register for an event

Sign someone up with just an email or a phone number. No library card needed.

Scan with a camera

No laser scanner for QR codes? Use a phone, tablet or webcam.

The command line

Press the slash key and type what you want to do, from any screen.

Keep serving offline

Check out, return and log questions through an outage, then sync on its own. For libraries on Circulate.

Desk reports

Questions by category, the busiest hours and a CSV for your annual report.



Empower your customers

- Get served faster at the desk
- Book rooms and events with staff
- Check in as a family



Help staff

- Serve customers without switching screens
- Capture questions with one tap
- Arrange the board to fit your team

Communico specification sheets
Available to download at www.communico.one

communico one