

MINUTES
Chicago Ridge Public Library
Board of Trustees Regular Meeting
September 9, 2024

1. Call to Order and Roll Call

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley. Also present were Director Dana Wishnick and Business Manager Brittany Lies.

2. Audience to Visitors

Shelley Scinto. Shelley inquired about the copier agreements and involving residents with the monthly board meeting.

3. Approval of Minutes

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of August 12, 2024.

3.1 It was moved by Trustee Janik and seconded by Trustee Werley:

THAT THE MINUTES OF THE REGULAR MEETING OF AUGUST 12, 2024 BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: None

ABSTAIN: None

4. Financial Reports and Approval of Bills

4.1 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE AUGUST 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, Suajk, and Werley

NAYS: None

ABSENT: None

ABSTAIN: None

4.2 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE SEPTEMBER 2024 CLAIMS LIST IN THE AMOUNT OF \$148,152.00 BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: None

ABSTAIN: None

5. Communications

Comment cards and a letter from the e-Recycle event were reviewed. RAILS provided an "Agencies of Impact" data study that the Trustees recommended we share information in our newsletter.

6. Director's Report

The employee survey, which is currently at an 80% response rate, is due on September 13th.

Director Wishnick has completed her evaluation and a copy has been given to the board.

Director Wishnick gave an update on the property taxes and the audit.

Youth Services' has received its 11th PNG grant with a focus on teens and tweens learning coding. Part of the grant will fund the purchase of new Youth computers.

The Ice Cream Social was held on August 9th with Fruteland Jackson as the performer. It was a great success and staff and patrons enjoyed it being on a Friday night.

The pricing for color printing/copying increased to 15 cents/page. Black and white prints remain 10 cents/page.

Director Wishnick reached out to multiple web development companies. One company is willing to work with our current company, Communico. This proposal will be discussed at the October meeting.

The Illinois Secretary of State and Illinois State Library have made available a free, state-wide e-resources package for all libraries. Patrons now have access to 55 databases covering a multitude of topics.

Youth Services helped celebrate many local Back to School events.

Adult Services hosted its first puzzle race which 5 teams competed to complete at 350 piece puzzle. They have received its Age Options grant for 2025, which will help fund senior programming.

7. Committee Reports

No committee reports at this time.

8. Unfinished Business

No unfinished business at this time.

9. New Business

9.1 It was moved by Trustee Janik and seconded by Trustee Werley:

THAT THE SOCIAL MEDIA POLICY BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: None

ABSTAIN: None

9.2 It was moved by Trustee Janik and seconded by Trustee Grabinski:

THAT THE CRIME POLICY RENEWAL IN THE AMOUNT OF \$1,011.00 BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYES: None
ABSENT: None
ABSTAIN: None

9.3 The board will meet on October 1st at 7pm for the Director Evaluation.

9.4 The Board reviewed the IL Standards: Chapter 10: Programming. The library meets all of the requirements.

10. Trustee Comments

Trustee Grabinski gave an update on the Jon's Way Halloween Bash held at the Village Hall.

11. Adjournment

There being no objections; the meeting was adjourned 8:13 p.m.

Respectfully submitted,

Brittany Lies
Business Manager

Stan Pawlowski
Secretary