

MINUTES
Chicago Ridge Public Library
Board of Trustees Regular Meeting
November 10, 2025

1. Call to Order and Roll Call

President Fitzgerald called the meeting to order at 7:05 p.m. Responding to roll call were Trustees Fletcher, Janik, Sujak, and Werley. Also present were Director Dana Wishnick and Brittany Lies.

2. Audience to Visitors

No Visitors at this time.

3. Approval of Minutes

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of October 13, 2025.

3.1 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE REGULAR MEETING OF October 13, 2025 BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Sujak, and Werley

NAYS: None

ABSENT: Grabinski and Pawlowski

ABSTAIN: None

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session of October 13, 2025.

3.2 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE EXECUTIVE SESSION OF OCTOBER 3, 2025 BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Sujak, and Werley

NAYS: None

ABSENT: Grabinski and Pawlowski

ABSTAIN: None

President Fitzgerald called for additions or corrections to the Minutes of the Finance Committee Meeting of November 3, 2025.

3.2 It was moved by Trustee Werley and seconded by Trustee Sujak:

THAT THE MINUTES OF THE FINANCE COMMITTEE MEETING OF NOVEMBER 3, 2025 BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Sujak, and Werley

NAYS: None

ABSENT: Grabinski and Pawlowski

ABSTAIN: None

President Fitzgerald amended the agenda to allow Trustee Janik time to review the financials.

Trustee Pawlowski arrived at the meeting at 7:21 p.m.

4. Financial Reports and Approval of Bills

4.1 It was moved by Trustee Janik and seconded by Trustee Pawlowski:

THAT THE OCTOBER 2025 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

Trustee Pawlowski inquired about the water payment to the Village Hall.

4.2 It was moved by Trustee Janik and seconded by Trustee Pawlowski:

THAT THE NOVEMBER 2025 CLAIMS LIST IN THE \$111,148.31 BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

5. Communications

The Library received numerous positive comment cards, an apology letter from the young patron who tampered with the front door lock, and the Illinois Secretary of State Alexi Giannoulias sent the State Senate Trustee Training Resolution.

6. Director's Report

New Circulation Clerk, Kaitlyn Langowski, started on October 7th.

The annual staff gift will consist of various styles of library branded clothing.

Board members have been added to the training platform and should complete the Harassment training as soon as possible.

The Illinois Senate passed a resolution to support Trustee training through iLead. Trustees should login to their L2 account to access.

The roof closeout has been postponed a month while HVAC work is completed.

The second installment of the property taxes will be due on December 15th.

The library's new website went live on October 15th with minimal issues.

OSG replaced the library's end-of-life firewall with a new firewall purchased with e-Rate funds. OSG is still working on configuring secure remote access for Business Manager Lies and Director Wishnick.

A strategic plan committee has been formed.

With the closure of Baker & Taylor, the Boundless app is being discontinued. RAILS has chosen The Palace Project which will launch on December 2nd. Also, Amazon has entered the library book market with the library testing out the process.

In September and October, 5 people signed up for online library cards.

Youth Services has started a new reading program; 100 Books Before Graduation for high school students with six new patrons enrolling. Youth Services staff have been active in the community by attending various events. Adult Services hosted a popular Shawarmah showdown and another successful Pub Trivia at HMD Bar and Grill.

7. Committee Reports

No committee reports at this time.

8. New Business

8.1 It was moved by Trustee Pawlowski and seconded by Trustee Werley:
THAT THE FY2026 BUDGET AND LEVY AND RESOLUTION BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

8.2 It was moved by Trustee Janik and seconded by Trustee Werley:
THAT THE SPECIAL RESERVE TRANSFER RESOLUTION OF \$200,000.00 BE APPROVED

AYES: Fitzgerald, Fletcher, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

8.3 The 3rd quarter statistics were reviewed and discussed.

8.4 The Board reviewed the IL Standards: Chapter 12: Technology. The library meets all of the requirements.

9. Trustee Comments

Trustee Pawlowski remarked on the maturity of the apology letter.

Trustee Werley praised the Managing Stress in Children program held on November 8th.

10. Adjournment

There being no objections; the meeting was adjourned 7:55 p.m.

Respectfully submitted,

Brittany Lies
Business Manager

Stan Pawlowski
Secretary