

MINUTES  
Chicago Ridge Public Library  
Board of Trustees Regular Meeting  
November 11, 2024

**1. Call to Order and Roll Call**

President Fitzgerald called the meeting to order at 7:05 p.m. Responding to roll call were Trustees Fletcher, Janik, Pawlowski, Sujak, and Werley. Also present were Director Dana Wishnick and Business Manager Brittany Lies.

**2. Audience to Visitors**

Eleni Dimis

**3. Approval of Minutes**

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of October 14, 2024.

3.1 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 14, 2024 BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

President Fitzgerald called for additions or corrections to the Minutes of the Executive Session of October 14, 2024.

3.2 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE EXECUTIVE SESSION OF OCTOBER 1, 2024 BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

President Fitzgerald called for additions or corrections to the Minutes of the Finance Committee Meeting of October 29, 2024.

3.3 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE FINANCE COMMITTEE MEETING OF OCTOBER 29, 2024 BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

**4. Financial Reports and Approval of Bills**

4.1 It was moved by Trustee Pawlowski and seconded by Trustee Werley:

THAT THE OCTOBER 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley  
NAYS: None  
ABSENT: Grabinski  
ABSTAIN: None

4.2 It was moved by Trustee Janik and seconded by Trustee Werley:  
THAT THE NOVEMBER 2024 CLAIMS LIST IN THE \$114,663.43 BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley  
NAYS: None  
ABSENT: Grabinski  
ABSTAIN: None

## **5. Communications**

Google reviews, comment cards, and an article from the Reporter were reviewed.

## **6. Director's Report**

Youth Service Manager Irene Ciciora, is on a family leave. Custodian Omar Khalil was let go on November 4, 2024.

NIR Roof Care completed their bi-annual roof inspection on October 11th and have downgraded the roof to a D. Business Manager Lies has reached out to both NIR for a preemptive cost and IHC Project Manager, Jim Leppert for guidance in this project.

The library will be moving from CIBC credit cards to Wintrust and will accumulate points per purchase.

The E-Rate bids have come in for the internet. The library will also be putting in a bid request for a new Firewall.

The library has been busy in various community outreach events.

Youth Services has received new toys along with new rules for parents and children to follow.

The strategic plan survey results were completed and provided to the Trustees.

Third quarter statistics were presented; library visits continue to increase, total circulation is still slightly down, youth and teen attendance continues to increase and the eLibrary continues to increase.

The library will host its annual craft fair on December 1st and a Photovoice: Lived Experience of Arab-Americans in Chicagoland on November 21st.

Youth Services continues to offer themed storytimes that are a success. Adult Services hosted Bats Around the World and Youth and Adult Services cohosted the library's annual Fall Fest.

## **7. Committee Reports**

No committee reports at this time.

## **8. Unfinished Business**

8.1 It was moved by Trustee Pawlowski and seconded by Trustee Werley to close the Regular meeting at 7:27 p.m.

8.2 It was moved by Trustee Pawlowski and seconded by Trustee Sujak to open the Regular meeting at 7:30 p.m.

## **9. New Business**

9.1 It was moved by Trustee Werley and seconded by Trustee Pawlowski:  
THAT THE FY2025 BUDGET & LEVY RESOLUTION BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Grabinski

ABSTAIN: None

9.2 It was moved by Trustee Werley and seconded by Trustee Pawlowski:  
THAT THE SPECIAL RESERVE TRANSFER IN THE AMOUNT OF \$225,000.00  
BE APPROVED

AYES: Fletcher, Fitzgerald, Janik, Pawlowski, Sujak, and Werley

NAYES: None

ABSENT: Grabinski

ABSTAIN: None

9.3 The Board reviewed the IL Standards: Chapter 11: Youth/Young Adult Services. The library meets all of the requirements.

## **11. Trustee Comments**

Trustee Pawlowski raised his displeasure with the lack of recognition for his book donation and with the President, Vice President and Director about a prior, private conduct conversation.

Trustee Werley inquired about the ADA ramp project.

President Fitzgerald inquired about the library's decision on the custodian position.

## **12. Adjournment**

There being no objections; the meeting was adjourned 8:18 p.m.

Respectfully submitted,

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Brittany Lies  
Business Manager

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Stan Pawlowski  
Secretary