

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
May 13, 2024*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley. Also present was Director Dana Wishnick.

AUDIENCE TO VISITORS

No Audience to Visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of April 8, 2024.

It was moved by Trustee Pawlowski and seconded by Trustee Werley.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 8, 2024 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Werley and seconded by Trustee Grabinski.

- ❖ THAT THE APRIL 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

It was moved by Trustee Werley and seconded by Trustee Grabinski.

❖ THAT THE MAY 2024 CLAIMS LIST IN THE AMOUNT OF \$106,270.08 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS..... None
ABSENT..... None
ABSTAIN..... None

COMMUNICATIONS

Comment cards, a Google review and patron email were read and discussed.

DIRECTOR'S REPORT

Retired Circulation Clerk Betty Britt has returned temporarily to cover a staff member on leave.

Youth Services Assistant Ivana Jarmon resigned to take a full time position at another library.

Business Manager Lies worked with NIR to have a different roofer examine and repair our problem leaks and to reduce the charges for the multiple visits by the previous roofer whose repairs failed. The Village has been out to look at the sidewalk ramping needed from the parking lot across the street.

The library has reimbursed the village for state unemployment insurance (SUI) owed for 2023 and will pay SUI going forward as part of the monthly payroll reimbursement.

The library received notice that our request for Category Two funding for four new Wireless Access Points and licenses has been approved. The library has filed a waiver petition for a late application for Category One funding which covers our internet fees.

Director Wishnick shared the library suspension form staff are now using.

Youth Services Associate Paula Johnson has begun reading books at the Bluestone Pediatric Clinic, which is part of Advocate Christ in Oak Lawn, two times a month as part of the library's outreach efforts to reach more children.

District 127.5 classrooms have been visiting the library

The Adult Services displays in the month of April included a display of books in Arabic with signage in Arabic created by Associate Al-Makatrah in celebration of Arab American Heritage Month.

Adult and Youth Services departments have new programs and lots of fun activities planned for Summer Reading.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Werley and seconded by Trustee Grabinski:

- ❖ THAT THE INSURANCE RENEWAL FOR JUNE 1, 2024 IN THE ESTIMATED AMOUNT OF \$17,849.00 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, Pawlowski and Werley
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Werley and seconded by Trustee Grabinski:

- ❖ THAT THE NON-RESIDENT CARD FEE OF \$266.00 EFFECTIVE JUNE 1, 2024 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, Pawlowski and Werley
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Janik and seconded by Trustee Pawlowski:

- ❖ THAT THE REVISED FREEDOM OF INFORMATION ACT POLICY BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, Pawlowski and Werley
NAYS..... None
ABSENT..... None
ABSTAIN..... None

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

❖ THAT THE LIBRARY CLOSE ON SATURDAY, JULY 13, 2024 FOR THE CHICAGO RIDGE PARK DISTRICT SLIFE OF SUMMER EVENT

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Sujak, Pawlowski and Werley
NAYS..... None
ABSENT..... None
ABSTAIN..... None

The Public Library Trustee Ethics Statement was reviewed.

The updated Emergency Manual was reviewed.

The Board reviewed the IL Standards: Chapter 6: Safety. The library meets all of the requirements.

TRUSTEE COMMENTS

Trustee Fletcher asked about RidgeFest this summer. Trustee Grabinski reported that there will be no RidgeFest this summer but that RidgeFest plans to return in 2025.

ADJOURNMENT

There being no objections; the meeting was adjourned 8:22 p.m.

Respectfully submitted,

X _____
Brittany Lies
Business Manager

X _____
Stan Pawlowski
Secretary