

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
May 8, 2023*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:08 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, and Werley. Also present were Director Wishnick and Administrative Manager Brittany Lies.

AUDIENCE TO VISITORS

No Audience to Visitors.

REORGANIZATION

Trustees Fitzgerald and Werley were administered the Oath of Office by Trustee Janik.

It was moved by Trustee Janik and seconded by Trustee Fletcher.

- ❖ THAT THE CURRENT OFFICERS HOLD THEIR CURRENT POSITIONS UNTIL THE JUNE MEETING BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS.....	None
ABSENT.....	Pawlowski and Sujak
ABSTAIN.....	None

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of April 10, 2023.

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 10, 2023 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS.....	None
ABSENT.....	Pawlowski and Sujak
ABSTAIN.....	None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Grabinski and seconded by Trustee Werley.

❖ THAT THE APRIL 2023 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

It was moved by Trustee Grabinski and seconded by Trustee Werley.

❖ THAT THE MAY 2023 CLAIMS LIST IN THE AMOUNT OF \$93,111.96 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

COMMUNICATIONS

Thank you cards from Circulation Clerk Sarah Padalino and District 218 were read.

Comment cards and a letter from the Secretary of State/State Librarian for National Library week were presented.

DIRECTOR'S REPORT

On April 25th, for Library Worker Appreciation Day, the library provided breakfast and lunch for Staff from Panera and Buona Beef.

The library received another eight permanent parking spots on Birmingham St.

The library received its Funding Commitment Decision Letter for the second year of the internet contract with Comcast.

With the help of Odette Lapa and Barbara Harrison at the Village Hall, the library received its portion of the health insurance rebate this year in the amount of \$3,076.48. The savings were passed on to the employees.

The library received the first installment of property taxes.

Director Wishnick provided first quarter statistics with a continued growth in total circulation, library users, youth circulation, and youth and adult programming.

The board will review the Circulation Policy at the July meeting and the Internet Use & Safety Policy in August.

The Reorganization of offices is postponed until the June meeting when all Trustees should be present.

Youth Programming remains high and the VR lessons at the local schools have continued.

Adult programming also remains high. The ESL sessions have ended for the Summer. For Easter, Adult Services hosted their own egg hunt for adult patrons which was very popular.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Werley and seconded by Trustee Grabinski.

❖ **THAT THE ADOPTION OF THE ETHICS ACT BE APPROVED**

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

It was moved by Trustee Werley and seconded by Trustee Grabinski.

❖ **THAT THE BOARD REAFFIRM THE CHICAGO RIDGE PUBLIC LIBRARY TRUSTEE ETHICS STATEMENT BE APPROVED**

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

It was moved by Trustee Janik and seconded by Trustee Grabinski.

- ❖ THAT THE NON-RESIDENT CARD FEE OF \$259.02 EFFECTIVE JUNE 1, 2023 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

It was moved by Trustee Janik and seconded by Trustee Werley.

- ❖ THAT THE INSURANCE RENEWAL FOR JUNE 1, 2023 IN THE ESTIMATED AMOUNT OF \$13.871.00 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, and Werley
NAYS..... None
ABSENT..... Pawlowski and Sujak
ABSTAIN..... None

The Trustees reviewed the Standards for IL Libraries: Chapter 6: Safety. The Library meets the requirements.

TRUSTEE COMMENTS

All Trustees completed and submitted their Statement of Economic Interest (SEI).

ADJOURNMENT

There being no objections; the meeting was adjourned 7:55 p.m.

Respectfully submitted,

X

Brittany Lies
Administrative Manager

X

Stan Pawlowski
Secretary