

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
March 11, 2024*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Sujak, and Pawlowski. Also present were Director Dana Wishnick and Administrative Manager Brittany Lies.

***AUDIENCE TO VISITORS***

Shelly Scinto, inquired about virtual programming.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of February 12, 2024.

It was moved by Trustee Janik and seconded by Trustee Grabinski.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2024 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Pawlowski
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

It was moved by Trustee Grabinski and seconded by Trustee Sujak.

- ❖ THAT THE FEBRUARY 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Pawlowski
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

It was moved by Trustee Grabinski and seconded by Trustee Sujak.

❖ THAT THE MARCH 2024 CLAIMS LIST IN THE AMOUNT OF \$88,792.55 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Pawlowski
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

***COMMUNICATIONS***

Comment cards were read and discussed. The LACONI Trustee Banquet will be held in May; any Trustees interested should let Director Wishnick know at the April meeting.

***DIRECTOR'S REPORT***

The library is now fully staffed with the hires of Ivana Jarmon as the Part Time Youth Services Assistant and Sofia Sierra-Aguilera and Elham Al-Makatrah as the Part Time Adult Services Assistants.

Business Manager Lies and Director Wishnick completed the yearly required Freedom of Information Act (FOIA) training. Director Wishnick also completed the yearly required Open Meetings Act (OMA) training as the OMA designee.

The library is now recycling. Adult Services Manager Jackson worked with the Village Hall to be included on the Village's recycling route. Business Manager Lies is ordering paper recycling bins for the public and staff areas of the library.

Director Wishnick provided the board with an update on the first installment of property taxes.

In February, the library saw a significant increase in patron visits. The library is now distributing program evaluation surveys to patrons to determine how patrons learned about the program, what they thought and what programs they would like to see.

iLead Trustee training portal was launched in February. Trustees interested in the portal should reach out to Director Wishnick.

SWAN will be removing 40 inactive library accounts in the upcoming month.

Youth Services continues to provide positive patron interaction encounters. Adult Services' ESL Conversation Classes continue to remain popular. The library is also collecting pantry donations for the duration of Ramadan.

**COMMITTEE REPORTS**

No Committee Reports at this time.

**UNFINISHED BUSINESS**

No Unfinished Business at this time.

**NEW BUSINESS**

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski.

❖ **THAT THE SECURITY CAMERAS POLICY REVISION BE APPROVED**

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Sujak, and Pawlowski
NAYS.....	None
ABSENT.....	Werley
ABSTAIN.....	None

The Board reviewed the IL Standards: Chapter 4: Access. The library meets all of the requirements.

**TRUSTEE COMMENTS**

Statement of Economics Interest (SEI) have been issued to all Trustees, this needs to be completed before May 1st.

Trustee Pawlowski inquired about transgender use of the public bathrooms.

**ADJOURNMENT**

There being no objections; the meeting was adjourned 7:33 p.m.

Respectfully submitted,

**X**  
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 Brittany Lies  
 Administrative Manager

**X**  
 \_\_\_\_\_  
 Stan Pawlowski  
 Secretary