

MINUTES
Chicago Ridge Public Library
Board of Trustees Regular Meeting
June 10, 2024

1. Call to Order and Roll Call

President Fitzgerald called the meeting to order at 7:06 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Pawlowski, Sujak, and Werley. Also present were Director Dana Wishnick and Business Manager Brittany Lies.

2. Audience to Visitors

No audience to visitors.

3. Approval of Minutes

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of May 13, 2024.

3.1 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE MINUTES OF THE REGULAR MEETING OF MAY 13, 2024 BE APPROVED

AYES: Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Janik

ABSTAIN: None

4. Financial Reports and Approval of Bills

4.1 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE MAY 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Janik

ABSTAIN: None

4.2 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE JUNE 2024 CLAIMS LIST IN THE AMOUNT OF \$128,458.28 BE APPROVED

AYES: Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Janik

ABSTAIN: None

5. Communications

Comment cards, a Google review and the Per Capita Grant award letter were read and discussed.

6. Director's Report

Mariam Al-Ramahi started as Youth Services Assistant on June 4, 2024. The library has advertised locally for a part-time custodian position.

The Chicago Ridge Chick-fil-A provided a catered free breakfast to staff on June 4, 2024.

The library received its FY 2024 Public Library Per Capita Grant letter. The library's property tax receipts for the first installment are on target. Interest rates with Wintrust also remain high.

The library's waiver petition for missing the E-Rate Category 1 filing deadline has been denied, Director Wishnick has filed an appeal.

Director Wishnick and Adult Services Manager continue to attend the Oak Lawn Community Partnership meetings.

Illinois state has contracted with EBSCO databases to provide all Illinois libraries a free comprehensive database package. The package is expected to begin on July 1st.

The management team is actively working on the Strategic Planning survey. The library hopes to have this completed in time for the Slice of Summer event in July.

Access Services finished the RAILS bin counts with 338 items going to area libraries.

Youth Services completed their school visits. Youth Services Manager Irene Ciciora visited local auto dealerships and stores to help promote their PNG Auto Mechanics Club.

Adult Services continues to have positive Gentle Tai-Chi reviews. Director Wishnick and Adult Services Manager Jackson had the book bike at the Village Hall's shredding event to greet participants with a library brochure. Adult Services Manager Jackson and Programming Coordinator Lori Lysik also rode the book bike to Park Lawn to promote summer reading.

7. Committee Reports

No committee reports at this time.

8. Unfinished Business

No unfinished business at this time.

9. New Business

9.1 It was moved by Trustee Pawlowski and seconded by Trustee Werley:

THAT THE RELEASE OF THE CLOSED SESSION MINUTES AND DESTRUCTION OF RECORDINGS AS OUTLINED IN THE ATTACHED SCHEDULE BE APPROVED

AYES: Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Janik

ABSTAIN: None

9.2 It was moved by Trustee Werley and seconded by Trustee Pawlowski:

THAT THE PROGRAMMING POLICY WITH NO CHANGES BE APPROVED

AYES: Fitzgerald, Fletcher, Grabinski, Pawlowski, Sujak, and Werley

NAYS: None

ABSENT: Janik

ABSTAIN: None

9.3 The Board reviewed the IL Standards: Chapter 7: Collection Development. The library meets all of the requirements.

10. Trustee Comments

An overview was given to the Trustees on the new Summer Reading program options.

11. Adjournment

There being no objections; the meeting was adjourned 8:31 p.m.

Respectfully submitted,

Brittany Lies
Business Manager

Stan Pawlowski
Secretary