

MINUTES
Chicago Ridge Public Library
Board of Trustees Regular Meeting
January 13, 2025

1. Call to Order and Roll Call

President Fitzgerald called the meeting to order at 7:09 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Pawlowski, and Werley. Also present were Director Dana Wishnick and Business Manager Brittany Lies.

2. Audience to Visitors

No Audience to Visitors at this time.

3. Approval of Minutes

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of December 9, 2024.

3.1 It was moved by Trustee Werley and seconded by Trustee Fletcher:

THAT THE MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2024 BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

4. Financial Reports and Approval of Bills

4.1 It was moved by Trustee Grabinski and seconded by Trustee Pawlowski:

THAT THE DECEMBER 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

4.2 It was moved by Trustee Grabinski and seconded by Trustee Pawlowski:

THAT THE JANUARY 2025 CLAIMS LIST IN THE \$171,890.16 BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

5. Communications

Youth Services Associate Johnson received a thank you letter from her Bluestone network for the recent community storytimes. A Google review and an article from Reporter highlighting 150 scarves crocheted by Chicago Ridge resident, Sally Flanagan, for the library's Winter Giving Tree were reviewed.

6. Director's Report

Circulation Clerk, Sarah Padalino, returned from her leave on December 18, 2024 .

Youth Services Associate, Paula Johnson, moved from part time to full time on December 29, 2024 .

The library received a \$500.00 donation from Sandra Wishnick, an acknowledgement has been sent.

Staff members with credit cards have been issued their new Wintrust cards. With some lingering legacy charges on the CIBC account, the library will keep the account open for a few months before closing.

The library donated hats, gloves, scarves, and socks to CRSD 127.5.

The library is hosting a "How Do I Pay For College?" program with the office of Senator Bill Cunningham.

Youth Services began issuing tickets for larger programs.

Two patrons completed the prerequisite course for the Career Online High School program, they are ready to start the program.

The Board reviewed an appeal letter from John Steiner.

7. Committee Reports

No committee reports at this time.

8. Unfinished Business

No Unfinished Business at this time.

9. New Business

9.1 The Board reviewed the IL Standards: Chapter 1: Core Standards and Chapter 2: Governance. The library meets the requirements.

9.2 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:
THAT THE EQUAL EMPLOYMENT OPPORTUNITY POLICY BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.3 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:
THAT THE NON-DISCRIMINATION & ANTI-HARASSMENT POLICY BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.4 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:
THAT THE FREEDOM OF INFORMATION POLICY BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.5 It was moved by Trustee Pawlowski and seconded by Trustee Werley
THAT THE THREE YEAR AUDIT PROPOSAL WITH O'NEILL & GASPARDO
BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.6 It was moved by Trustee Pawlowski and seconded by Trustee Werley
THAT THE YOUTH SERVICES FLOOR CRACK REPAIR PROPOSAL BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.7 It was moved by Trustee Pawlowski and seconded by Trustee Werley
THAT THE IHC CONSTRUCTION MANAGER PROPOSAL BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

9.8 It was moved by Trustee Pawlowski and seconded by Trustee Werley
THAT THE ARCHITECTURAL ENGINEER ROOFING PROJECT PROPOSAL WITH LEGAT
ARCHITECT BE APPROVED

AYES: Fletcher, Fitzgerald, Grabinski, Janik, Pawlowski, and Werley

NAYS: None

ABSENT: Sujak

ABSTAIN: None

10. Executive Session

10.1 It was moved by Trustee Werley and seconded by Trustee Grabinski to close the Regular meeting at 8:14 p.m.

10.2 It was moved by Trustee Werley and seconded by Trustee Pawlowski to open the Regular meeting 8:38 p.m.

11. Trustee Comments

The Board thanked Director Wishnick and Business Manager Lies for their work on various projects.

Director Wishnick and Business Manager Lies gave an update on when the new cleaning service will start.

12. Adjournment

There being no objections; the meeting was adjourned 8:47 p.m.
Respectfully submitted,

Brittany Lies
Business Manager

Stan Pawlowski
Secretary