

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
February 12, 2024*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Janik, Sujak, and Werley. Also present were Director Dana Wishnick and Administrative Manager Brittany Lies.

AUDIENCE TO VISITORS

No Audience to Visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of January 8, 2024.

It was moved by Trustee Werley and seconded by Trustee Janik.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2024 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski and Pawlowski
ABSTAIN.....	None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Janik and seconded by Trustee Werley.

- ❖ THAT THE REVISED DECEMBER 2023 AND REGULAR JANUARY 2024 INCOME STATEMENTS AND BALANCE SHEETS BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski and Pawlowski
ABSTAIN.....	None

It was moved by Trustee Janik and seconded by Trustee Werley.

❖ THAT THE FEBRUARY 2024 CLAIMS LIST IN THE AMOUNT OF \$160,448.38 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS.....	None
ABSENT.....	Grabinski and Pawlowski
ABSTAIN.....	None

COMMUNICATIONS

Comment cards were read and discussed.

DIRECTOR'S REPORT

Brittany Lies' title changed from Administrative Manager to Business Manager as of January 1st. Ivana Jarmon started on February 6th as the new Youth Services Assistant and Sofia Aguilera started on February 12th as the new Adult Services Assistant.

NIR Roof was onsite January 9th to assess water dripping from the roof into a pillar located in Adult Services. A temporary patch/sealant was put in place. SERVPro was also on scene to dry out the pillar to prevent any damage.

The FY2024 IMRF rate dropped from 11.47% to 7.71%. Also, Director Wishnick gave the board an estimated (unaudited) ending fund balance of FY2023.

The library accepted a quote from Current Technologies in response to the E-Rate Category 2 form 470 bid.

SWAN released a new mobile app.

Adult Services' Book-A-Librarian sessions have grown in popularity once again. Youth Services continues to gain positive library user feedback.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Janik and seconded by Trustee Werley.

❖ THAT THE UNATTENDED CHILDREN POLICY BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS..... None
ABSENT..... Grabinski and Pawlowski
ABSTAIN..... None

It was moved by Trustee Werley and seconded by Trustee Sujak.

❖ THAT THE ADOPTION OF THE WORK FROM HOME POLICY BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS..... None
ABSENT..... Grabinski and Pawlowski
ABSTAIN..... None

It was moved by Trustee Janik and seconded by Trustee Fletcher.

❖ THAT THE FY2023 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR) BE APPROVED

AYES..... Fitzgerald, Fletcher, Janik, Sujak, and Werley
NAYS..... None
ABSENT..... Grabinski and Pawlowski
ABSTAIN..... None

The Board reviewed the IL Standards: Chapter 3: Personnel. The library meets all of the requirements.

Director Wishnick gave a summary of the FY2023 statistics.

TRUSTEE COMMENTS

No Trustee Comments at this time.

ADJOURNMENT

There being no objections; the meeting was adjourned 8:31 p.m.

Respectfully submitted,

X

Brittany Lies
Administrative Manager

X

Stan Pawlowski
Secretary