

MINUTES
Chicago Ridge Public Library
Board of Trustees Regular Meeting
August 12, 2024

1. Call to Order and Roll Call

President Fitzgerald called the meeting to order at 7:04 p.m. Responding to roll call were Trustees Grabinski, Pawlowski, Sujak, and Werley. Also present were Director Dana Wishnick and Business Manager Brittany Lies.

2. Audience to Visitors

No audience to visitors.

3. Approval of Minutes

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of July 15, 2024.

3.1 It was moved by Trustee Pawlowski and seconded by Trustee Werley:

THAT THE MINUTES OF THE REGULAR MEETING OF JULY 15, 2024 BE APPROVED

AYES: Fitzgerald, Grabinski, Pawlowski, and Werley

NAYS: None

ABSENT: Fletcher, Janik, and Sujak

ABSTAIN: None

4. Financial Reports and Approval of Bills

4.1 It was moved by Trustee Grabinski and seconded by Trustee Pawlowski:

THAT THE JULY 2024 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES: Fitzgerald, Grabinski, Pawlowski, and Werley

NAYS: None

ABSENT: Fletcher, Janik, and Sujak

ABSTAIN: None

4.2 It was moved by Trustee Grabinski and seconded by Trustee Pawlowski:

THAT THE AUGUST 2024 CLAIMS LIST IN THE AMOUNT OF \$116,373.63 BE APPROVED

AYES: Fitzgerald, Grabinski, Pawlowski, and Werley

NAYS: None

ABSENT: Fletcher, Janik, and Sujak

ABSTAIN: None

5. Communications

Thank you card, online review, a Trustee event, and the E-Rate Category 1 funding letter were read and discussed.

6. Director's Report

Business Manager Lies will be assigning staff and Trustees to the annual Sexual Harassment training. Trustees will be notified when the training is assigned.

Director Wishnick is working on her self-review. The board will receive this at the September meeting.

There has been an increase in cleaning supplies and plumbing costs for the public restrooms, specifically the women's public restroom.

The library has suspended three pre-teens for vaping in the restrooms and setting off the fire alarm. An adult patron has been suspended for being intoxicated and verbally harassing staff. An adult patron has been suspended for a health and safety issue and resulting in the loss of library furniture.

The library is working with the Village for the 50/50 Tree Removal program to replace two dead trees.

The second installment of property taxes were due on August 1st with the library receiving a payout on August 8th. The library is at 91% of its anticipated levy collection.

Four new wireless access points have been installed. This was part of the E-Rate Category 2 application which covered 85% of the cost of the new equipment and licenses.

The library's petition for reconsideration to the FCC E-Rate was approved on August 1st.

The Strategic Planning Survey is live. The library has received 88 responses so far.

The library has been busy with community outreach events such as a Chick-Fil-A Youth Services event, the Park District's Slice of Summer, Worth Township School Supplies Giveaway, National Night Out. The library also plans on attending the Mall's Back-to-School Bash.

Trustees Fletcher and Grabinski are up for re-election in April 2025. The candidate packets are available and signatures can be obtained starting August 20th.

The Ice Cream Social was successful and the library plans on hosting it after hours again next summer.

Adult Services hosted Steve Dolinsky for Pizza City USA, which was a very popular program. Patrons are also enjoying the new "Hot Books" display.

7. Committee Reports

No committee reports at this time.

8. Unfinished Business

No unfinished business at this time.

9. New Business

9.1 It was moved by Trustee Pawlowski and seconded by Trustee Grabinski:

THAT THE REVISED IDENTITY PROTECTION POLICY BE APPROVED

AYES: Fitzgerald, Grabinski, Pawlowski, and Werley

NAYS: None

ABSENT: Fletcher, Janik, and Sujak

ABSTAIN: None

9.2 The second quarter statistics were discussed.

9.3 The Board reviewed the IL Standards: Chapter 9: Public Services: Reference and Reader's Advisory Services. The library meets all of the requirements.

10. Trustee Comments

Trustee Grabinski gave an update on the Village Hall and the Jon's Way Halloween event.

11. Adjournment

There being no objections; the meeting was adjourned 8:24 p.m.

Respectfully submitted,

Brittany Lies
Business Manager

Stan Pawlowski
Secretary