

*Minutes of Regular Meeting
Board of Trustees, Chicago Ridge Public Library
August 14, 2023*

CALL TO ORDER AND ROLL CALL

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Sujak, and Werley. Also present was Library Director Dana Wishnick.

AUDIENCE TO VISITORS

No Audience to Visitors.

APPROVAL OF MINUTES

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of June 12, 2023.

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 12, 2023 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik and Pawlowski
ABSTAIN.....	None

FINANCIAL REPORTS AND APPROVAL OF BILLS

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE JUNE AND JULY 2023 INCOME STATEMENTS AND BALANCE SHEETS BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS.....	None
ABSENT.....	Janik and Pawlowski
ABSTAIN.....	None

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE JULY 2023 CLAIMS LIST IN THE AMOUNT OF \$132,320.68 AND THE AUGUST CLAIMS LIST IN THE AMOUNT OF \$110,858.70 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik and Pawlowski
ABSTAIN..... None

COMMUNICATIONS

Thank you card from Trustee Mary Jo Janik was read.

Comment cards and an email from a neighbor regarding parking and garbage were presented and discussed by the board.

Grant award letters for the Per Capita Grant and Project Next Generation Grant from the State Librarian were presented.

DIRECTOR'S REPORT

A report from the six staff members who attended the ALA Conference at McCormick Place from June 24-26 was presented.

Library staff are currently undergoing the yearly requirement for Anti-Discrimination and Sexual Harassment Training. Board members will be signed up for the same training.

The library received a donation of two planters for the front entrance from the Chicago Ridge Lions Club and Rosa's Pizza. We are waiting to plant with the Lions Club.

Effective January 1, 2024, libraries in the state of Illinois must either adopt the American Library Association's Library Bill of Rights or develop a written statement that the library prohibits the practice of banning specific books and resources to receive state funding and grants. The library is in compliance already.

Second quarter 2023 library statistics were reviewed. Library visits, circulation and programming attendance continue to increase, and the library is on track to meet or exceed total checkouts minus videos from 2018.

Upcoming policy reviews include the Reference Policy in September and the Collection Development Policy in October.

The library has received a Project Next Generation Grant from the state for the 10th year in a row. The Year 10 grant is titled, "You Can Be - Dream Big at Your Library!" The programs will empower tweens and teens in our community to Dream Big at Your Library by providing clubs that explore career paths and promote learning in the areas of STEAM. It will begin with "You can be a Magician" this fall.

In May, Librarians Ciciora and Jackson met with District 122 EL director, Lorenzo Nevarez, to learn about their ESL programs for adults. This meeting led to the library hosting two six-week ESL classes this summer. This fall Librarians Jackson and Baggili will lead an English conversation class. They got the idea and framework from a presentation at the American Library Association conference they just attended.

Librarian Baggili received some high praise from a long-time patron who let us know that she just celebrated her third anniversary at the position Baggili helped her obtain.

COMMITTEE REPORTS

No Committee Reports at this time.

UNFINISHED BUSINESS

No Unfinished Business at this time.

NEW BUSINESS

It was moved by Trustee Grabinski and seconded by Trustee Werley.

- ❖ THAT THE LIBRARY CLOSE OUT ITS CIBC BANK ACCOUNT AND MOVE THE MONEY TO OUR EXISTING ACCOUNTS AT WINTRUST BANK.

AYES..... Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik and Pawlowski
ABSTAIN..... None

The Trustees reviewed minor changes to the Circulation Policy.

It was moved by Trustee Werley and seconded by Trustee Grabinski.

- ❖ THAT THE REVISED CIRCULATION POLICY BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Sujak, and Werley
NAYS..... None
ABSENT..... Janik and Pawlowski
ABSTAIN..... None

The Trustees reviewed the library’s Internet Use & Safety Policy. No changes were made.

The Trustees reviewed the Standards for IL Libraries: Chapter 8: System Member Responsibilities & Resource Sharing and Chapter 9: Public Services. The Library meets the requirements.

TRUSTEE COMMENTS

Trustee Grabinski thanked the library for participating in the Jon's Way event at Freedom Park on August 5th.

ADJOURNMENT

There being no objections; the meeting was adjourned 8:13 p.m.

Respectfully submitted,

X _____

Dana Wishnick
Library Director

X _____

Stan Pawlowski
Secretary