

BOARD OF TRUSTEES REGULAR MEETING

February 18, 2026

Alexandria Branch

MINUTES

CALL TO ORDER: President Tracy Smith called the regular meeting to order at 5:30 p.m.

ATTENDANCE:

Board members present: Tracy Smith, Jon Cullick, Jessica Schweitzer, Kelley Raleigh and Terra Ryder. Also present: Valerie Davis, Newport/Alexandria Branch Manager; Sara Reinhardt, Alexandria Branch Services Programmer; Mick McCord, Cold Spring Patron Services Assistant and Centering Staff Voices committee member; and Chantelle Phillips, Library Director.

PUBLIC COMMENT: None

MANAGERS REPORTS:

Valerie Davis reported on the continued teen incidents that are happening at Newport. She also reported that branch staff feel the dynamic will change with the creation of the new teen room as well as the hiring of our new patron safety specialist, Caeden Spicer-Castleman, who is currently an information services assistant at the Carrico/Fort Thomas Branch. Kelley Raleigh asked about placing a camera in the Kentucky Room. Valerie added that the Kentucky Room will become the teen room after the placement of the new Meeting Pod that will fit up to 6 people. The pod was made possible by donations from two donors. Valerie discussed enjoying her time as the manager of Alexandria, as well as how the book club has expanded to the point where the members barely fit in the meeting room and how the Neurodiverse Craft Club is seeing repeat families.

Sara Reinhardt reported on the creation of an arts club to draw teens into the building, how teen and adult game days are growing as well as an upcoming Hydroponics program that is coming to the building.

PRESIDENT'S REPORT: None

DIRECTOR'S REPORT

There were no questions about Chantelle Phillips's written report. Jon Cullick reported on how the new check system works beautifully. He added that he worked with Robert Brunner and Toni Sparks to get the signature correct. The check system is encrypted. Jessica Schweitzer asked about the loss of access to the digital format for the Enquirer. Chantelle reported that Michael is looking into. Terra Ryder asked about the Meeting Pod and who will be putting it together. Chantelle stated that KPC will be delivering and assembling. Chantelle reported Brandstetter Carroll was thrilled with the staff meeting. They were pleased with how many people were willing to share the ideas. Chantelle discussed Senate Bill 40, which covers the appointment of library boards. If passed, two names will be sent directly to the fiscal court, instead of KDLA. Chantelle also announced that Jennifer Gooch has been chosen as the new Alexandria Branch manager.

Committee Reports: None

NEW BUSINESS

- Review/Approval of the General Policies, Collection Development Policies and Personnel Policies: Jon Cullick motioned to approve the policy changes as presented, Kelley Raleigh second, all were in favor and motioned carried.
- Disposal of Surplus Items: This month's disposal includes 1,302 items withdrawn from the collection. These disposed items will be given to the Friends of the Campbell County Public Library for their regular book sales. Terra Ryder moved to approve the disposal, Jessica Schweitzer seconded, all were in favor and the motion carried.

UNFINISHED BUSINESS:

- Brandstetter Carroll Feasibility Study for Alexandria Branch Build: Chantelle reminded the Board that the feasibility study will be on Tuesday, February 24, at Main Street Church in Alexandria. Campbell Media is creating a video to help us promote the event. Kelley Raleigh asked if there would be another meeting. Chantelle responded that there was not another event planned. Tracy Smith asked if Brandstetter Carroll would be coming to the next meeting, Chantelle stated that they should be.

FINANCIAL REPORTS AND MINUTES: Jon Cullick moved to approve the minutes and financial reports as presented, Jessica Schweitzer seconded, all were in favor and the motion carried.

NEXT MEETING: Wednesday, March 18th, 5:30 p.m., at the Cold Spring Branch.

ADJOURNMENT: Kelley Raleigh moved to adjourn the meeting, Terra Ryder seconded, all were in favor and the motion carried. Tracy Smith called the meeting to an end at 6:25 p.m.

Respectfully Submitted,
Valerie Davis, Newport Branch Manager

Tracy Smith, President

Kelley Raleigh, Secretary