

## Confirmations

After submitting your appointment, a confirmation popup will appear, and you will receive a confirmation email. *Please note that the email will include a link to cancel the appointment.*

Hi Mary Poppins,

We have received your Create & Make booking. Staff will contact you with any follow-up questions or necessary scheduling changes.

Please review your booking details below and contact staff if anything is incorrect.

**For:** Central Create & Make

**When:** Thursday, January 23, 2025 at 5:30 PM

**Time Zone:** Central Time - US & Canada

**Duration:** Length: 0:30

**Location:** Central Library

To cancel this booking, please visit: <https://calcasieulibrary.libcal.com/appointment/cancel/4094795?c=a0f4a0a0d714b4c669785812082c1564>

Cancellations must be made at least 2 hours before booking start time.

Thank you for using LibCal!

## Cancelling an Appointment

In your original confirmation email, click or tap the provided link/URL. Cancellations must be made at least 2 hours before the scheduled start time. To complete the cancellation, choose the "Yes" button. A successful cancellation confirmation will appear, and you will also receive a confirmation email.

[Calcasieu Parish Public Library](#) / [LibCal](#) / Cancel Appointment

### LibCal: Cancel Appointment

#### Appointment Details

**Appointment with:** Central Create & Make  
**Date:** Thursday, January 23, 2025  
**Start Time:** 5:30 PM  
**Time Zone:** Central Time - US & Canada  
**Location:** Central Create & Make

Cancel Appointment?

If you do not wish to cancel this appointment, please close this browser window/tab.

## Frequently Asked Questions

### Is same day booking available?

Contact the DeQuincy Branch at 337-721-7087 for information on available same-day appointments.

### Will I get a reminder email for my upcoming appointment?

Yes, you will receive this email one day before your appointment. The email will also include a cancellation link.

### Is it possible to cancel my appointment?

You can cancel your appointment up to two hours before the scheduled time using the confirmation email.

### Is there an age restriction for using Create & Make?

Individuals must be at least 18 years old.

### Will I receive assistance during my appointment?

Staff provide guidance for operational support and troubleshooting, demonstrating machine or software use and available tools. For specialized skills, they recommend self-instruction resources. One-on-one courses are not available for certain activities. Contact the branch for specific assistance details.

After using the Create & Make space, please look out for a follow-up survey. We value your feedback and appreciate your input.



## HOW TO BOOK AN APPOINTMENT DEQUINCY BRANCH



## WANT TO KNOW MORE?

CONTACT US AT:  
(337) 721-7087

<https://calcasieulibrary.org/create-and-make>



Revised: 01/30/2025

After reviewing the policy and notes on the [Create & Make webpage](#), scroll down towards the bottom of the page to find the "Book [Central or DeQuincy] Create & Make" buttons. Please note the opening times for your desired location's Create & Make. Choose the Book Central's Create & Make button.

**Book Central's Create & Make!**

## Choose Booking Date

**With:** Central Create & Make  
**Type:** Length: 0:30 (30 minutes)

Length: 0:30 (30 minutes)

Select Date:

Jan		2025				
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	<b>16</b>	<b>17</b>	18
19	20	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	25
26	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

**Date:** Click or tap on desired date.

## Choose Booking Length

**With:** Central Create & Make  
**Type:** Length: 0:30 (30 minutes)

Length: 0:30 (30 minutes)

**Length: 0:30 (30 minutes)**

Length: 1:00 (1 hour)

Length: 1:30 (90 Minutes) (1 hour, 30 minutes)

Length: 2:00 (2 hours)

**Length:** Use the drop-down arrow in the Length section to choose desired length.

**The maximum length is two hours.**

## Choosing Booking Time

Select Time:

Thursday, January 23, 2025

Time Zone: Central Time - US & Canada ([change](#))

**3:30 PM**

4:30 PM

5:30 PM

6:30 PM

Continue

**Time:** Please note that availability times vary depending on the date.

Once all selections are complete, click the Continue button.

## Booking Form: Your Details

Please provide as many details as possible when answering the questions, where applicable. All questions marked with an asterisk are required. After all details are complete, choose the Confirm Appointment button.

### Appointment Details

**Appointment with:** Central Create & Make

**Date:** Thursday, January 23, 2025

**Start Time:** 5:30 PM

**Time Zone:** Central Time - US & Canada

**Type:** Length: 0:30

**Location:** Central Create & Make

Change Appointment Details

**Choose the Change Appointment Details button if date or time needs to be changed.**

## Your Details

Your Details

\* is required

Full Name \*

First Name

Last Name

Email \*

Phone Number (including area code): \*

Is this your first time using our Create & Make? \*

- Yes  
 No

What all equipment or activities do you wish to use during your appointment? \*

- Art Supplies  
 Button Maker  
 Cricut Maker  
 Jewelry & Wire Crafts  
 Paper Crafting

How much direct staff support for machines or equipment will you be needing this session? \*

- Fully guided  
 Only a brief demo at the beginning  
 Troubleshooting questions as they come up  
 None or Not applicable

Have you read and understood the Create & Make Use Agreement? \*

- Yes  
 No

Are you over the age of 18? \*

- Yes  
 No

(Optional) If staff needs to reschedule, are there other dates/times that will work for you?

Confirm Appointment

