Social Software Policy

Purpose
The Calcasieu Parish Public Library utilizes social software to engage with patrons while sharing information and content related to library services, resources, and programs in support of the Library's mission to enrich lives and create connections in our community. For the purposes of this policy, social software is defined as any web-based application, platform, or service that allows users to interact and share information, ideas, messages, pictures, videos, and other content.

Library-sponsored pages and accounts serve as virtual extensions of the Library's space and similar policies and rules apply as in our branches. Library social software tools provide a limited (or designated) public forum to facilitate the sharing of ideas, content, and other information related to library matters. These environments should be welcoming and inviting, and authorized Library staff members will monitor and moderate them, as needed. The Library reserves the right to remove any comments or postings that violate Library policies and rules, including those outlined below.

Rules for Comments
By commenting on or engaging with any Library page or account, visitors agree that they will not post anything that meets the following conditions:

- **Off-topic:** Content is unintelligible, irrelevant, spam, or a duplicated posting.
- **Promotional:** Content contains commercial material or political activity, such as a campaign message.
- **Improper:** Content violates host platform's Terms of Service or any Library policy; content contains obscene material or attempted trolling.
- **Harmful:** Content is insulting, abusive, threatening, or discriminatory.
- **Unlawful:** Content violates any local, state, or federal law, including libel and copyright.

Removal Guidelines
The Library will never modify visitor contributions but may remove them at any time should they violate the policy and rules presented. Removed posts will be archived. Individuals who disagree with the decision to remove a comment or post may contact the Public Information Officer or Library Director.

Privacy
Comments and content posted to Library-sponsored pages are public. The Library reserves the right to reproduce and use public postings, though it will not include identifying information, such as last names, without consent. Visitors should refrain from posting any personal or confidential information. They should also familiarize themselves with the host platform's privacy policy.

Disclaimers

- The Library assumes no liability regarding interaction that takes place among participants.

- Third-party comments, posts, or contributions do not reflect the views of the Library and its representatives, nor is endorsement implied via “following,” “friending,” “liking,” or linking to other pages or groups.