

CALCASIEU PARISH PUBLIC LIBRARY

BORROWING GUIDELINES FOR WAIVER-NEEDED ITEMS

ELIGIBILITY

- Borrower must have a valid Calcasieu Parish Public Library card, with no outstanding long overdue items.
- Borrower must read and acknowledge the Borrowing Guidelines for Waiver-needed Items and sign the Waiver-needed Items Lending Agreement and Liability Waiver.
- A government-issued photo ID may be required at the time of borrowing. Please be prepared to show your ID.

LOAN PERIOD AND FINES

- In most cases a Waiver-needed Item may be borrowed for one week with no renewals.
- The overdue fine is \$ 5.00 a day up to \$ 35.00.
- WiFi service will be disabled at the end of the Hotspot loan period and device must be returned.

CARE AND USE

- Items are to be used for their intended purpose.
- Use care when handling an Item.
- Return the Item with all parts, components and packaging/container.
- Items are loaned "as is." There is no warranty that the Item will be free of defects or be suitable for your purposes.

LOSS AND LIABILITY

- Staff will inspect Items at borrowing and return.
- Borrower is responsible for repair or replacement costs if an Item is damaged or lost while in their possession. The Library maintains a list of replacement costs.
- Calcasieu Parish Public Library is not responsible for any injury, loss, damage or harm that may occur from use or possession of an item.

CALCASIEU PARISH PUBLIC LIBRARY WAIVER-NEEDED ITEMS LENDING GUIDELINES AND AGREEMENT

Lending Agreement

- To abide by Calcasieu Parish Public Library lending guidelines as stated above.
- To pay all fines as stated above.
- To pay entire replacement costs should the Item or its components be missing, damaged, or not returned.

In being permitted to borrow the Item I hereby voluntarily waive, release, discharge and covenant not to sue the Calcasieu Parish Public Library, its respective successors, assignees, officers, agents, employees, and volunteers (hereafter referred to as "Releasees") from any and all claims, actions or demands of any kind, nature and description, including claims or actions for damages for death, personal injury, or property damage and from any all liabilities, damage, injuries, action or causes of

action either at law or in equity, whether caused by any defect in the Item, negligent act or omission of the Releasees, or otherwise arising out of or in any way related to or connected with my borrowing the Item.

This is a legally binding Release, Waiver, Discharge and Covenant Not to Sue (collectively, "Release"), made voluntarily by me, the undersigned Releasor, on my own behalf, and on behalf of my heirs, executors, administrators, legal representatives and assigns.

PATRON NAME

SIGNATURE

DATE (MM/DD/YYYY)

STAFF INITIALS

A Calcasieu Parish Public Library representative and I have reviewed contents of the Item and agree that all parts are present and appear to be in working order at checkout. I am aware of the replacement cost of the Item and agree to pay the cost if the Item is lost or damaged. I understand the replacement cost of the Item may change depending on availability.

Date _____ Patron please initial here X _____ CPPL Staff please initial here X _____