

**Calcasieu Parish Public Library
BOARD OF CONTROL
PERSONNEL COMMITTEE
MINUTES**

301 W. Claude Street

December 14, 2023

10:00 AM

The Personnel Committee of the Calcasieu Parish Public Library BOARD OF CONTROL met on Thursday, December 14, 2023, at 10:05 AM. Mr. E. Brent Washington, Chair presided.

Present

Mr. E. Brent Washington, Chair
Mr. Brent Cating
Ms. Alice Danclar
Dr. Dale B. Schanz
Mr. Anthony Zaunbrecher, *ex officio*

Absent

Also: Ms. Marjorie Harrison, Library Director; and Ms. Karen Daigle, Recorder.

1. Call to Order – Mr. Washington, Chair
2. Adoption of the Agenda

**A MOTION WAS MADE BY MR. CATING, SECONDED BY MS. DANCLAR, TO ADOPT THE AGENDA AS PRESENTED.
THE MOTION CARRIED UNANIMOUSLY.**

3. Annual Performance Evaluation of Library Director
 - a. Adjourn to executive session pursuant to Louisiana R.S. 42.17(A)(1)

**A MOTION WAS MADE BY MR. CATING, SECONDED BY MS. DANCLAR, TO ADJOURN TO EXECUTIVE SESSION TO CONDUCT MS. HARRISON'S ANNUAL PERFORMANCE EVALUATION, PURSUANT TO LOUISIANA REVISED STATUTE 42.17(A)(1).
THE MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned to executive session at 10:06 AM.

4. Reconvene to Open Session

**A MOTION WAS MADE BY DR. SCHANZ, SECONDED BY MR. CATING, TO RECONVENE TO OPEN SESSION.
THE MOTION CARRIED UNANIMOUSLY.**

The meeting reconvened at 12:09 PM

**A MOTION WAS MADE BY MR. CATING, SECONDED BY DR. SCHANZ, FOR THE PERSONNEL COMMITTEE CHAIR TO GIVE A SUMMARY REPORT OF THE MEETING AT THE JANUARY 2024 BOARD OF CONTROL MEETING, GIVING THE LIBRARY DIRECTOR A SCORE OF MET AND EXCEEDED THE GOALS AND OBJECTIVES OF 2023.
THE MOTION CARRIED UNANIMOUSLY.**

5. Anything else to come before the committee. – There was nothing at this time.
6. Adjournment

A MOTION WAS MADE BY MR. CATING, SECONDED BY DR. SCHANZ, TO ADJOURN THE MEETING.

The meeting adjourned at 12:11 PM

APPROVED



Marjorie Harrison
Secretary