

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Thursday, February 12, 2026
 5:00 P.M.

Malmros Room, Bettendorf Public Library



Bettendorf
 PUBLIC LIBRARY

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Val Horvat, Lynn Lawler, Darrin Lindquist (Zoom), Doug Lindstrom, David Pratt, John Rabine, Archana Wagle (Zoom)</p> <p>Absent: None</p> <p>Others present: Jillian Aschliman, David Otten, Heather Gibbs, Andy Miller, Kathleen Richlen, Hayleigh Covella</p> <p>Horvat called the meeting to order at 5:00 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: February 2026 <input type="checkbox"/> Approve Meeting Minutes: January 2026 <input type="checkbox"/> Approve Payment of Library Invoices: January 2026	Horvat	Approve	Motion to approve consent agenda by Lawler, second by Lindstrom. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Horvat		None

<p>4. Director's Review</p>	<p>Kathleen Richlen, City of Bettendorf HR Director</p>		<p>Richlen explained the process for conducting the Board's Library Director review.</p>
<p>5. Correspondence</p>	<p>Aschliman</p>		<p>Aschliman shared correspondence.</p>
<p>6. Staff & Supporting Organization Reports</p> <ul style="list-style-type: none"> • Director's Report • Division Reports • Friends of the Library • BPL Foundation 	<p>Aschliman Division Heads Odell Sarver/Pratt</p>	<p>Updates in written report</p>	<p>Director's Report Aschliman reported that Gibbs was promoted from Customer Service Supervisor to Customer Service Manager.</p> <p>The Public Library Association Conference will be held April 1-4 in Minneapolis. Six employees are attending.</p> <p>The Library will be closed on February 25 for in-service.</p> <p>Aschliman has attended a lot of city-wide meetings in the past month, including an Iowa League of Cities Conference planning meeting. The conference is being held in Bettendorf this year, and 400-500 city officials from across Iowa will be attending.</p> <p>The City has been holding budget meetings and is focusing on legislation that may affect city finances. That</p>

			<p>legislative process is quickly evolving, so Aschliman does not have any definitive updates yet.</p> <p>Aschliman is waiting to receive this year's RiverShare contract pending vendor negotiations.</p> <p>Aschliman reviewed pending legislation that would affect the Library if passed. The Board requested to add forming an ad hoc committee to the March agenda.</p> <p>Aschliman's monthly kudos goes to Mark Edwards. Mark has been a Library Page since 1989. He is a bright spot in the library who always has a smile and "Hello" for everyone. It is always a good day when Mark is around.</p> <p>Aschliman attended training on AI in libraries. They recommended developing a public-facing AI policy. Aschliman is drafting that now. The City is also working on an internal AI policy. Aschliman also attended an online conference with some staff members.</p>
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Programming & Public Services

Miller reported that the Winter Reading Program concluded at the end of January. The completion rate was about 50% for all age groups, which is typical for reading programs.

The Library hosted its first ever Preschool Fair last Saturday, which had 102 attendees. As the program approached, additional preschools called to request space, but all slots were filled.

The World Affairs Council presented on Human Trafficking, featuring three Iowa survivors. That program had 73 attendees, which is an exceptional turnout.

The new Music and Mocktails program garnered a lot of online interest and had 25 attendees, which is high for an adult program.

Despite predicting there would be a slowdown in the Creation Studio after the holidays, it has continued to have excellent after school and evening attendance.

			<p>Collection Services</p> <p>Otten reported that the team completed some collection reassignments and made plans for future collection responsibilities.</p> <p>Otten submitted budget allocation requests for the Outreach Vehicle to our main vendor. They are developing selection lists, and orders will start going in at the beginning of March. The division will be handling double the number of books they usually do over the next couple of months.</p> <p>The Tech Services Coordinator redesigned buttons on the Vega homepage to align with the Library's website design.</p> <p>The Library is still experiencing a slowdown in order fulfillment from Ingram. There are currently hundreds of items on backorder. A large number of books have recently been ordered in addition to those backordered items.</p> <p>For Continuing Education, the division hosted an introductory session for staff on Value Line. Otten also attended a webinar</p>
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			<p>on generative AI and library collection development policies.</p> <p>Customer Service Gibbs reported that library card signups continue to increase. Currently, 48.3% of Bettendorf residents have library cards. They are working on getting that up to 50%.</p> <p>ILL costs to the library have gone down since implementing the new policy.</p> <p>Staff is completing a third training in a series on managing teenagers. This session focuses on teenagers in groups.</p> <p>Horvat asked if there are any updates on when the Outreach Vehicle will arrive. Aschliman said she is hopeful it will be here in June.</p> <p>Friends of the Library Miller reported that the Friends passed their annual audit. They approved the February wish list of \$2,700.</p>
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			<p>Foundation</p> <p>Pratt reported for Sarver. The Foundation end of year appeal ended with \$30,000. Booker Bear will be held on February 21 and March 28.</p>
7. Policies/Contracts		None	None
<p>8. Governance</p> <ul style="list-style-type: none"> • Strategic Plan 1-Year Progress Report 	Aschliman	Review	<p>Aschliman provided a written report.</p> <p>Aschliman explained that they have completed many actions toward completing goals and addressing areas of focus. The Library is doing well on the following sections: Cultivate Engaged and Inclusive Environments and Bridging Tech Literacy Gaps. They will focus more on Community Capacity Building, which the Outreach Vehicle will be part of.</p> <p>Pratt asked how managing the after-school crowd is going. Aschliman said they have identified some specific things to focus on and developed a plan to address those.</p>
9. Trustee Subcommittee Reports			None

10. Adjourn Next Meeting – March 12, 2026	Horvat		Motion to adjourn by Pratt, second by Lawler. Meeting adjourned at 5:44 p.m.
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