

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Wednesday, May 8, 2025
 5:00 P.M.



Bettendorf
 PUBLIC LIBRARY

Malmros Room, Bettendorf Public Library

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Val Horvat, Darrin Lindquist, Doug Lindstrom, David Pratt, John Rabine, Stacy Schmit, Archana Wagle (Zoom)</p> <p>Absent: None</p> <p>Others present: Jillian Aschliman, David Otten, Heather Gibbs, Paul Odell, Jen DeBuhr, Hayleigh Covella</p> <p>Lindstrom called the meeting to order at 5:00 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: May 2025 <input type="checkbox"/> Approve Meeting Minutes: April 2025 <input type="checkbox"/> Approve Payment of Library Invoices: May 2025	Lindstrom	Approve	Motion to approve consent agenda by Pratt, second by Lindquist. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Lindstrom		None

4. Correspondences	Aschliman		Aschliman passed around correspondence.
5. Staff & Supporting Organization Reports <ul style="list-style-type: none"> • Director's Report • Division Reports • Friends of the Library • BPL Foundation 	Aschliman Division Heads Odell DeBuhr/Pratt	Updates in written report	<p>Aschliman reported that in-service went very well. After a presentation by Bettendorf and Davenport Library employees, the library is now a certified Dementia Friendly Facility.</p> <p>The library will be Hoover Elementary School's emergency evacuation site and will have a drill on Monday.</p> <p>Aschliman is adding new furniture to the entryway as funding becomes available.</p> <p>Aschliman decided this month to end the library's Mobius membership with OpenRS. OpenRS was supposed to replace InReach, but has not been functioning. The library did not pay for OpenRS.</p> <p>The Outreach Vehicle will soon be ready for interior color selection. Public Works is working on installing a charging area.</p> <p>The website is on schedule to go live at the end of May or beginning of June.</p>

			<p>The City held leadership training on April 7. The training focused on workplace ethics.</p> <p>City Council approved the FY26 budget.</p> <p>The library is working with the City's Community Engagement Team on being an informational hub for the new police station referendum.</p> <p>Aschliman has gotten no new updates on IMLS funding.</p> <p>Aschliman gave a monthly shout out to Shannon Murcia, who is part of the Tech Services team. She works behind the scenes doing a lot of important unseen activities. She manages the periodicals and newspapers, which sometimes change daily. If we miss a delivery, Shannon tries to hunt it down. She does a great job.</p> <p>Odell reported that Programming and Public Services is taking a programming hiatus in May to prepare for the Summer Reading Program.</p> <p>The new School Liaison Librarian will start on May 19.</p>
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			<p>Otten reported that the Collections shifting project is moving along. They are also working on the Juvenile picture book collection.</p> <p>Tonies will likely arrive in late summer and WhaZoodles will arrive in June.</p> <p>Staff tested Comics Plus and really liked it, so they have decided to subscribe in the coming months. That service offers a digital comic book collection.</p> <p>Gibbs reported that Customer Service staff is preparing for the Summer Reading Program.</p> <p>Additionally, a 19-hour clerk is resigning on May 22, which opens up a vacancy.</p> <p>Odell reported that the Friends bookstore made \$4,010.85 in April. They approved a \$5,847.47 wish list.</p> <p>DeBuhr reported that the Foundation Board has four new members. The Foundation has approved the FY26 budget and all library allocation requests.</p>
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			The website redesign is completely funded. The Outreach Vehicle is almost there with \$12,000 remaining. DeBuhr is seeking sponsors for the Discovery Fair and Global Gathering. Birdies for Charity is also in progress.
6. Policies/Contracts	Aschliman	None	None
7. Governance	Aschliman		None
8. Trustee Subcommittee Reports	Nominations Committee	Officer nominations for FY26	<p>Lindstrom and the nominating committee proposed the following slate for FY26 Officers:</p> <ul style="list-style-type: none"> • President: Val Horvat • Vice President – Darrin Lindquist • Secretary – John Rabine <p>The vote for officers will be held at the June meeting.</p>
9. Closed Session: Library Director Annual Review	Lindstrom, Richlen		The Library Board is meeting to conduct the performance evaluation of the Library Director. The Library Board may go into executive session under Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual if the individual requests a closed session and the

			<p>public body finds the discussion will damage the reputation of the individual.</p> <p>Lindstrom noted that Aschliman submitted a request for closed session in writing and permission was granted.</p> <p>Motion to enter into closed session by Rabine, second by Schmit.</p> <p>Roll call: Val Horvat – yes Darrin Lindquist – yes Doug Lindstrom – yes David Pratt – yes John Rabine – yes Stacy Schmit – yes Archana Wagle – yes</p> <p>Motion carried</p> <p>The Library Bord entered closed session at 5:22 p.m.</p> <p>The Library Board entered open session at 5:57 p.m.</p>
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			Motion to direct City staff to take the actions discussed in closed session by Lindquist, second by Rabine. Motion carried.
<p>Next Meeting – Thursday, June 12 at 5:00 p.m.*</p> <p>*There is no regular meeting in July</p> <p>Adjourn</p>	Lindstrom		Motion to adjourn by Pratt, second by Lindquist. Meeting adjourned at 5:58 p.m.