

Bettendorf Public Library  
 Information Center  
 Board of Trustees Meeting  
 Thursday, April 11, 2024  
 5:00 P.M.

Malmros Room, Bettendorf Public Library



**Bettendorf**  
 PUBLIC LIBRARY

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p><b>Present:</b> Kathy Brandtner (Zoom), Val Horvat (Zoom), Darrin Lindquist, Doug Lindstrom, David Pratt, John Rabine, Archana Wagle (Zoom)</p> <p><b>Absent:</b> None</p> <p><b>Others present:</b> Jillian Aschliman, David Otten, Heather Gibbs, Paul Odell, Hayleigh Covella</p> <p>Rabine called the meeting to order at 5:00 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: April 2024 <input type="checkbox"/> Approve Meeting Minutes: March 2024 <input type="checkbox"/> Approve Payment of Library Invoices: April 2024	Rabine	Approve	Motion to approve consent agenda by Rabine, second by Lindquist. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Rabine		None
4. Correspondences	Aschliman		Aschliman passed around correspondence.

<p>5. Staff &amp; Supporting Organization Reports</p> <ul style="list-style-type: none"> <li>• Director's Report</li> </ul>	<p>Aschliman</p>	<p>Updates in written report</p>	<p>Aschliman reported that she and the managers are still working on the new staffing model. Staff is starting to clean out offices.</p> <p>The library is in the process of hiring a Young Adult Librarian. They hope to have a decision by the end of the month.</p> <p>There hasn't been much headway on some of the library's other projects due to vendor issues.</p> <p>Aschliman met with the City Administrator to discuss the switch from a Library Vending Machine to an Outreach Vehicle. That change will not affect the library's funding request to the city. She is also working with DeBuhr to start a funding campaign.</p> <p>Public Works will be updating the aggregate sidewalk outside of the library next fiscal year. They are looking at a late summer/fall timeline. During that project, patrons will probably have to use the Quad entrance.</p> <p>Richlen will be at the May 9 meeting to conduct Aschliman's annual review.</p> <p>The state has removed the gender balance requirement for Boards.</p>
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<ul style="list-style-type: none"><li>• Division Reports</li></ul>	Division Heads		<p>Aschliman attended the Public Library Association Conference.</p> <p>Aschliman's monthly kudos goes to Chris Little. She is a longtime employee and has been really active on the Fun Committee. She comes up with trivia every day for library staff. Aschliman really appreciates her efforts to boost morale and create a fun atmosphere.</p> <p>Odell reported that the Youth Services 19-hour clerk position is now available.</p> <p>The Summer Reading Program and Discovery Fair are coming together.</p> <p>Odell continues to work on scheduling and programming for the restructuring project.</p> <p>Gibbs reported that the library is in the process of changing to OpenRS from InnReach.</p> <p>The Library Card Design Contest continues through April. In May, the Board will vote for their selections. Those selections will go to a public vote. The library will host the design contest every other year.</p>
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<ul style="list-style-type: none"> <li>Friends of the Library</li> </ul>	Odell		<p>Gibbs was elected as a write-in candidate as President Elect for the American Library Association's Library Support Staff Roundtable.</p> <p>Otten reported that Brown Bag Lunch continues to have great attendance. For two months in a row, they've had over 100 attendees. They also hosted a program with Nahant Marsh on enriching your yard with native plants. That program got a lot of good feedback.</p> <p>The library is in the process of getting Collection HQ, which is an expansion of the DEI Module the library purchased through Baker and Taylor.</p> <p>The Vega rollout is still going okay. Most hiccups seem to be minor.</p> <p>The Outreach Librarian has been invited to join the Dementia Friendly Quad Cities Action Team. They are working on an application for the Iowa Quad Cities to be certified as a Dementia Friendly Community.</p> <p>Odell reported that the Friends approved the wish list. They also provided Dilly Bars for staff for Library Workers Appreciation Week.</p>
6. Policies/Contracts	Aschliman	None	None

7. Governance	Aschliman	Upcoming: FY25 Officer Elections, Review Current Terms	Aschliman reminded the Board that next month, they will need to form a subcommittee for officer elections. She also wanted the trustees to be aware that there are a couple of terms ending soon.
8. Trustee Subcommittee Reports		None	None
Next Meeting – May 9, 2024, at 5:00 p.m.  Adjourn	Rabine		Motion to adjourn by Pratt, second by Lindquist. Meeting adjourned at 5:19 p.m.