

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Thursday, February 8, 2024
 5:00 P.M.

Malmros Room, Bettendorf Public Library



Bettendorf
 PUBLIC LIBRARY

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Kathy Brandtner (Zoom), Val Horvat, Darrin Lindquist, Doug Lindstrom, David Pratt, John Rabine, Archana Wagle (Zoom)</p> <p>Absent: None</p> <p>Others present: Hayleigh Covella, Heather Gibbs, Jillian Aschliman, Paul Odell, Kathleen Richlen, David Otten</p> <p>Lindstrom called the meeting to order at 5:00 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: February 2024 <input type="checkbox"/> Approve Meeting Minutes: January 2024 <input type="checkbox"/> Approve Payment of Library Invoices: February 2024	Lindstrom	Approve	Motion to approve consent agenda by Pratt, second by Lindquist. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Lindstrom		None.
4. Correspondence	Aschliman		Aschliman passed around correspondence.
5. Staff & Supporting Organization Reports Introduction to new Information Services Manager Director's Report Division Reports Friends of the Library	Aschliman Division Heads	Updates in written report	<p>Aschliman introduced David Otten, the new Information Services Manager.</p> <p>Aschliman reported that the library will have its winter in-service on February 21.</p>

<p>BPL Foundation</p>			<p>The Library is in the middle of switching its enewsletter provider to a new company called Patron Point,</p> <p>The target installation date for the new AMH was March, but that has been moved to April.</p> <p>The kiosks are expected to be completed by the end of the month.</p> <p>Aschliman is looking at updating the patron mobile printing and print release stations. The current system is a little clunky. IT is helping facilitate the switch.</p> <p>This Saturday is the annual budget workshop.</p> <p>Rivershare has officially transferred over to the Vega catalog.</p> <p>Aschliman provided updates on some library-related legislation currently being considered by the state.</p> <p>Aschliman gave monthly kudos to Anika Prakash.</p> <p>Odell reported that there is another week and a half to go on the Winter Reading Program. There were 244 adult signups with 133 finishers, and 77 have claimed their prize. There were 49 teens who signed up, and 19 have finished. There were 492 children signed up, 226 have finished, and 194 have redeemed their prize.</p> <p>Odell reported that he purchased big Legos and another set of blocks using a donation.</p> <p>The Youth Services Department is working on the Summer Reading Program. Most of the performer contracts have been turned in. The Summer Reading Program will run from June 3-May 31. The theme is Read, Renew, Repeat.</p>
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6. Policies/Contracts	Aschliman	None	None.
7. Governance Visit from HR Director Kathleen Richlen	Aschliman		Richlen notified the Board that it is time for the Director's annual review. Richlen provided an assessment document to the Board. The review will occur in March or April, depending on the Board's agenda.
8. Trustee Subcommittee Reports			No reports.

<ul style="list-style-type: none">• Community/City Relations• Employee appreciation	Lindstrom Brandtner/Wagle		
Next Meeting – March 14, 2024, at 5:00 p.m. Adjourn	Lindstrom		Motion to adjourn by Lindquist, second by Horvat. Meeting adjourned at 5:26 p.m.