

Bettendorf Public Library
 Information Center
 Board of Trustees Meeting
 Thursday, January 11, 2024
 5:00 P.M.

Malmros Room, Bettendorf Public Library



Bettendorf
 PUBLIC LIBRARY

Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p>Present: Val Horvat, Darrin Lindquist, Doug Lindstrom, David Pratt, John Rabine, Archana Wagle (Zoom) Absent: Kathy Brandtner Others present: Hayleigh Covella, Heather Gibbs, Jen DeBuhr, Jillian Aschliman, Paul Odell</p> <p>Rabine called the meeting to order at 5:02 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: January 2024 <input type="checkbox"/> Approve Meeting Minutes: December 2023 <input type="checkbox"/> Approve Payment of Library Invoices: December 2023	Lindstrom	Approve	Motion to approve consent agenda by Rabine, second by Horvat. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Lindstrom		None.
4. Correspondence	Aschliman		Aschliman passed around correspondence.
5. Staff & Supporting Organization Reports Director's Report Division Reports Friends Report Foundation Update	Aschliman Division Heads	Updates in written report	<p>Aschliman reported the vacant Library Manager position was posted internally on the third and closed yesterday. Maria Levetzow has taken over as interim manager until that position is filled. Aschliman hopes to have the hiring process wrapped up by the end of the month.</p> <p>The library continues to move forward with restructuring.</p>

			<p>Aschliman reported that AFSCME Library ratified the union contract on the 19th. She will submit that signature page to the city.</p> <p>The library is moving forward with Open Athens single sign on software, as well as Patron Point.</p> <p>Aschliman thanked the Board for their help with the meeting room policy. Staff has notified all patrons who have used meeting spaces in the past year, and anyone who had reservations was grandfathered in. The information is updated on the website.</p> <p>Aschliman has submitted her budget request to the city. There was a minimal increase to cover marketing costs, and a request for an additional full-time position.</p> <p>Aschliman reported that she met with new City Council member and former City Attorney, Greg Jager. He is very supportive of the library and its mission.</p> <p>Aschliman reported that the library is moving forward with the Vega catalog at the end of January.</p> <p>Aschliman noted that Kathleen Richlen will be at the next meeting to go over the Director's annual review process and answer any questions.</p> <p>Monthly kudos goes to Carina Mulcrone.</p> <p>Odell reported that Early Start Kits are being cataloged and prepared for the shelves. They are for children six months to three years and introduce early motor skills, sensory play, etc. The library has eight kits.</p> <p>The Winter Reading Program began on January 2 and runs through February 17. So far, 154 adults, 29 teens, and 308 children have signed up.</p>
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6. Policies/Contracts	Aschliman	None	None.
7. Governance	Aschliman	None	None
8. Trustee Subcommittee Reports <ul style="list-style-type: none"> • Community/City Relations • Employee appreciation 	Lindstrom Brandtner/Wagle		No reports.
Next Meeting – February 8, 2024, at 5:00 p.m.	Lindstrom		
Adjourn			Motion to adjourn by Lindquist, second by Horvat. Meeting adjourned at 5:23 p.m.