

Bettendorf Public Library  
 Information Center  
 Board of Trustees Meeting  
 Thursday, June 8, 2023  
 5:00 P.M.  
 Malmros Room, Bettendorf Public Library



Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p><b>Present:</b> Kathy Brandtner (by Zoom), Darrin Lindquist, Doug Lindstrom, John Rabine, Archana Wagle</p> <p><b>Absent:</b> David Pratt</p> <p><b>Others present:</b> Jillian Aschliman, Hayleigh Covella, Heather Gibbs, Karly Lyle, Paul Odell</p> <p>Lindstrom called the meeting to order at 5:00 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: June 2023 <input type="checkbox"/> Approve Meeting Minutes: May 2023 <input type="checkbox"/> Approve Payment of Library Invoices: May 2023	Lindquist	Approve	Motion to approve consent agenda by Lindquist, second by Rabine. Motion carried.
3. Public Forum -Limit of 3 minutes per person	Lindquist		None.
4. Correspondence	Aschliman		Aschliman passed around comment cards.
5. Director's Report	Aschliman	Updates in written report	<p>Aschliman reported that the library is working with TAG to update its logo. Aschliman is hoping to have something to present to the Board in August or September.</p> <p>The laser engraver was launched to the public on May 15. The process was a team effort by the Foundation and library staff.</p>

		<p>Aschliman has ordered new furniture for the library entrance. The vendor anticipates the furniture will be ready in September or October.</p> <p>The library got its collections DEI audit through Baker and Taylor. This audit gives a snapshot of how the library is doing with having a diverse collection. There was training with the vendor to explore how we can utilize the data. The audit is updated every three months through the one-year subscription. Rabine asked if there's a model the library is trying to emulate. Aschliman said there is not a standard right now, but she is hoping to talk to other libraries.</p> <p>The management team plus Andy Miller will be headed to the ALA conference at the end of the month. The conference is in Chicago.</p> <p>The city is working on a cybersecurity initiative. The library is working with IT to make sure it's meeting guidelines for ALA.</p> <p>The library will be reclassifying two library assistant positions starting July 1. Those will become librarians. They have been able to make cuts to the materials budget to fund that. The city said they will reinstate funding going into next year. If funds run low, they can fundraise.</p> <p>The state has discontinued Bold Chat 360, a service offered during COVID. Staff will contact patrons who used the service to let them know it will be discontinued.</p> <p>Kudos this month to Ashley Buck for being the first ever chair of the EDI committee, and to Cyndi Kennedy for her excellent job contributing to two committees.</p>
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Division Reports	Division Heads		<p>Odell reported that the Summer Reading Program has started. Preregistration was around Memorial Day. In that week, they had 66 teens and 384 children sign up. Now they are up to 266 teens and 1,187 children signed up. Christine visited various schools to promote the program.</p> <p>Odell reported that the social emotional learning kits have been processed. Those kits will teach parents and kids about emotions. They are ready for checkout.</p> <p>Additionally, today Youth Services received foam dinosaur bones. The kids have already been playing with them.</p> <p>Lyle reported that for Summer Reading Program pre-registration, they had 127 adults sign up. That number is up to 255. There are a lot of programs coming up around the theme of “Find Your Voice.” One program is a film series using the streaming service offered by the library, Kanopy. Another program is “Find Your Voice, Make Your Mark,” in which patrons will be introduced to the various tools in the Creation Studio. There are also book discussions and short story discussions going on this summer. Additionally, they have two workshops – journaling for mental health and calligraphy and handwriting.</p> <p>The library has launched the laser engraver by appointment, though they are accepting walk-ins. There has been a lot of interest. Aschliman noted that they were able to use the laser engraver to create their own donor plaques.</p> <p>Gibbs reported that there have been a lot of library card signups. They had 90 new cards and 60 new registrations in the past three days of the Summer Reading Program.</p>
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Friends Report	Odell		Odell reported that the Friends are still planning an October book sale on October 6-8. They don't have a lot of fiction, but they will put out what they do have. They approved the wish list. The Friends will not meet again until September, so they put \$1,000 aside in case the library needs it.
Foundation Update	Sarver/Pratt		No report.
6. Policies/Contracts	Aschliman	None	None
7. Governance	Lindquist	<p>-Officer Elections for FY24</p> <p>-Lewis Resignation Letter</p> <p>-Library Board Recruitment Committee</p>	<p>The officer nomination subcommittee presented the following slate of officers:  President: Doug Lindstrom  Vice President: John Rabine  Secretary: Kathy Brandtner</p> <p>Motion to nominate slate of officers as presented by Lindquist, second by Brandtner. Motion carried.</p> <p>The Board received Cindy Lewis's resignation letter.</p> <p>Aschliman explained that it's up to the Board how they would like to recruit people, but she thinks it's important to sit down and explain the commitment to them. The purpose of the committee is to submit names to the mayor. Doug and Archana volunteered to be part of the recruitment committee.</p>
8. Community City Relations	Lindquist		No report.
9. Employee Appreciation	Wagle/Lewis		No report
Next Meeting – June 8, 2023, at 5:00 p.m.	Lindquist		Brandtner noted that there had been talk last year about doing something with the Foundation for Summer Concert Series. She was wondering if they should put

Adjourn			<p>together a committee for that. Aschliman said she will send out an email seeing what day works best for the group and she will talk to Sharon.</p> <p>Aschliman shared the logo proposal and asked the Board to let her know if they have any thoughts.</p> <p>Motion to adjourn by Lindquist, second by Wagle. Motion carried.</p> <p>Adjourned at 5:30 p.m.</p>
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