



MEMORANDUM

To: Whom it May Concern January 29, 2024
From: Paul Sikora, Purchasing Manager
Subject: Recap Memorandum for RFP 2023-07 Library Solar

RFP Name: 2023-07
Date RFP Published in NGEM: November 21, 2023 (4300 Invitees)
Date Published in LVRJ: November 23, 2023
Deadline for Questions: January 3, 2024 (2 received)
Addendum 1 Posted: N/A
RFP Closing: January 16, 2024 (5 proposals received)
Phase 1 Evaluation Committee: January 24, 2024 (4 Evaluators)
Phase 2 Evaluation Committee: N/A
Recommendation of Award Posted: Per Library District Timeline

On November 21, 2023, the City, at the request of the Boulder City Library, published the subject RFP in the Nevada Government E-Marketplace (NGEM). The solicitation closed on January 16, 2024, with 5 proposals received. On January 24, 2024, the City administered a Phase 1 Evaluation Committee chaired by me with 4 Boulder City Library Manager/Director level personnel as evaluators. Unlike a price based Formal Bid, an RFP assigns points on several evaluation factors and determines the most responsive and responsible respondent. A total of 100 points were available to be assigned per evaluator. The following are the results of the Phase 1 Evaluation Committee:

Name of Proposer	Score (Possible 400)
BC Solar	376
Solon Corp	361
Sol-Up	191
ZGC Energy	165.5
Tempo Solar	128

The Evaluation Committee recommends BC Solar for award of this solicitation. Copies of the Phase 1 and Phase 2 score sheets and all other solicitation and evaluative materials are on file in the Boulder City Purchasing and Boulder City Library Director's offices. Please let me know if you have any questions or concerns.


Paul Sikora
Purchasing Manager