

Approved by the Library Board of Trustees October 13, 2026

**Richmond Memorial Library
Board of Trustees
September 8, 2026**

The September meeting of the Library Board of Trustees was held on Tuesday, September 8, 2026. President Leslie Moma called the meeting to order at 6:00 pm.

Members present: Leslie Moma, Richard Beatty, Felipe Oltramari, Rebecca Oshlag, Marcia Bohn, and Mary Burns

Also present: Director Samantha Stryker and Deputy Clerk Debra Levins

Excused: John Roach

Approval of Minutes

F. Oltramari made a motion to approve the minutes of the August 11, 2026 meeting. Marcia Bohn seconded it; motion carried.

Public Comment - None

**Library Director's Report
August 2026 Librarian Reports review**

Reports from Library Director Samantha Stryker, and Librarians Elizabeth Beardslee, Gabriel Fox, and Matthew Hoople were reviewed. Reports from Library Assistant Ellen Mangiavellano, and Library Visits Program Coordinator Lucine Kauffman were also discussed.

Director Stryker shared updates about the following:

- Elections database update
- Staff Training – Lucine
- Construction Update
- Staffing Updates
- Unemployment claim updates
- Security Camera Project
- Donation from Eden
- Friends of the Library Update
- Library Engagement
- Meetings and webinars

Committee Reports

Buildings and Grounds Committee

The Buildings and Grounds Committee met on August 19th.

Financial Reports

R. Oshlag made a motion and R. Beatty seconded to approve the following financial reports:

- Disbursement Status Report, August 2026
- Revenue Status Report, August 2026
- Bank Reconciliations, August 2026
- Approval of Board Warrant for Payment

Motion carried.

Communications

The Board of Trustees received a letter from Nioga requesting nominations for representation on their Board of Directors.

Unfinished Business - None

New Business

Local Author Fair Acknowledgements

The Board of Trustees would like to extend their thanks to the many volunteers and following community partners who made the 2026 Local Author Fair a resounding success by sharing their time and resources: The Friends of the Library, First Presbyterian Church of Batavia, St. Mark's Episcopal Church in LeRoy and Leslie Delooze.

Executive Session

F. Oltramari made a motion at 6:29 p.m. to go into Executive Session to discuss the nature of employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. R. Beatty seconded the motion. The motion passed unanimously.

F. Oltramari made a motion to accept the employment contract with the Library Director and the Board of Trustees. R. Beatty seconded it; motion carried.

M. Bohn made a motion to exit Executive Session at 6:55 pm. R. Oshlag seconded it; motion carried.

Adjournment

R. Beatty made a motion to adjourn the meeting at 6:56 pm. F. Oltramari seconded it; motion carried.

Respectfully submitted,
Library Director Samantha Stryker

Next Board Meeting: Tuesday, October 13, 2026 @ 6:00 pm, Gallery Room