DRAFT

Richmond Memorial Library
Board of Trustees
November 10, 2026

The November meeting of the Library Board of Trustees was held on Tuesday, November 10, 2026. President Leslie Moma called the meeting to order at 6:00 pm.

Members present: Leslie Moma, Richard Beatty, Felipe Oltramari, John Roach, Marcia Bohn, and Mary Burns

Also present: Director Samantha Stryker, Deputy Clerk Debra Levins, and Batavia Heart and Soul Coordinators Kara Tress and Rachel Bellis

Absent: Rebecca Oshlag

Approval of Minutes
F. Oltramari made a motion to approve the minutes of the October 13, 2026 meeting. M. Bohn seconded it; motion carried.

Public Comment - None

Batavia Heart and Soul Presentation- Kara Tress
Kara Tress gave a presentation with the history, set up and goals of the Batvia Community Heart and Soul Program.

Library Director's Report
October 2026 Librarian Reports review
Reports from Library Director Samantha Stryker, Assistant Library Director Laura Dumuhosky, and Librarians Elizabeth Beardslee, Gabriel Fox, and Matthew Hoople were reviewed. A report from Library Visits Program Coordinator Lucine Kauffman was also discussed.

Director Stryker shared information about the following:

- Programs
- Staff Training
- Construction Update
- Friends of the Library
- School Tour

- Wilson Grant Update
- Meetings and Webinars

Committee Reports - None

Financial Reports
M. Bohn made a motion and J. Roach seconded to approve the following financial reports:

- Disbursement Status Report, October 2026
- Revenue Status Report, October 2026
- Bank Reconciliations, October 2026
- Approval of Board Warrant for Payment

Motion carried.

Communications - None

Unfinished Business
Batavia Heart and Soul Fiscal Sponsor
F. Oltramari made a motion to approve Richmond Memorial Library as a Fiscal Sponsor for Batavia Heart and Soul. R. Beatty seconded it; motion carried.

New Business
Approval of 2027 Library Budget Vote Calendar
J. Roach made a motion to approve the 2027 Library Budget Vote Calendar. F. Oltramari seconded it; motion carried.

Review of Letter of Support and Partner Agreement with CORE, The Learning Center
M. Bohn made a motion to approve the Partner Agreement with CORE, The Learning Center. R. Beatty seconded it; motion carried.

3-D Printing Policy
M. Bohn made a motion to approve the 3-D Printing Policy. R. Beatty seconded it; motion carried.

Library of Things Lending Agreement review
The Library of Things Lending Agreement is pending review.

Executive Session
F. Oltramari made a motion at 7:18 p.m. to go into Executive Session to discuss the nature of employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
M. Burns seconded the motion. The motion passed unanimously.

J. Roach made a motion to exit Executive Session at 7:47 pm. M. Bohn seconded it; motion carried.

Adjournment
F. Oltramari made a motion to adjourn the meeting at 7:48 pm. R. Beatty seconded it; motion carried.

Respectfully submitted,
Library Director Samantha Stryker

Next Board Meeting: Tuesday, December 8 @ 6:00 pm, Gallery Room