RICHMOND MEMORIAL LIBRARY
BOARD OF TRUSTEES

AGENDA

Tuesday, October 13, 2026
6:00 pm Gallery Room

Call to Order

Approval of Minutes for the September 10, 2026 meeting

Public Comment

Audit Overview- Justin Bentley, Allied CPAs, PC

Library Director's Report
- September 2026 Librarian Reports review
- Staff Training
- Tree Update
- Construction Update
- Staffing Updates
- Audit
- Friends of the Library Update
- Meetings and webinars

Committee Reports

Financial Reports
- Disbursement Status Report, September 2026
- Revenue Status Report, September 2026
- Bank Reconciliations, September 2026
- Approval of Board Warrant for Payment

Communications

Unfinished Business

New Business
- Approval of 2027 Library Closures/ Holiday schedule
- Financial Statements and Management Representation Letter, Allied CPAs, PC
- Records Retention Policy and Subject Matter List
- Freedom of Information Law (FOIL) Policy
- Review Doyle Upgrade Contract
- Review Draves Tree Service Quote
- Community Heart and Soul Fiscal Sponsor Information

Executive Session

Adjournment

Next Board Meeting: Tuesday, November 10, 6:00 pm, Gallery Room