



**AURORA**  
Public Library District

# Program Policy

## **Aurora Public Library District Mission**

We support and inspire our diverse community through access to fun and informative resources and experiences.

## **Program Policy Philosophy**

This Program Policy provides guidelines for library staff and program planners to inform, educate, enrich, and entertain our customers as individuals and as a community.

## **Program Policy Purpose**

The purpose of this policy is to provide clarity, focus, and accountability in the library's commitment to offering community-driven programming, based on equitable access to opportunities and welcoming spaces.

The library prioritizes programs and events that support the library's vision, mission, and strategic plan. Library programs and events respond to and anticipate customer need and interest, and celebrate the rich diversity of the community.

## **Selection**

The library works cooperatively with local individuals and organizations to provide community-focused programs. Individuals and organizations in the Aurora community may submit [program proposals](#) and suggestions. The library will develop programs and partnerships at its sole discretion, in which all parties work cooperatively to achieve explicitly agreed upon common outcomes. Programs formats may include, but are not limited to, presentations, community forums, discussion groups, and storytimes.

The library considers the following guidelines when selecting programs to offer the community:

- Support of library's vision, mission and strategic plan goals
- Community needs and interests
- Available resources, including program space availability, staffing and budgetary considerations
- Resonance with local initiatives with preference given to local and nonprofit organizations
- Program content variety and representation of diverse cultural and social backgrounds, opinions and viewpoints

- Availability of programming from other cultural, educational and recreational organizations in the community
- Presenter experience and industry recommendations
- Ultimate responsibility for the library's program selection rests with the Executive Director, operating within the framework of policies determined by the Board of Library Trustees.

The library does not offer the following types of programs:

- Programs that intimidate or threaten violence to an individual or group
- Programs with the purpose of selling, promoting or advertising a commercial product or service
- Religious services
- Programs promoting or opposing candidates for office

The library reserves the right to reschedule, postpone, or cancel a program when such a program is deemed to interfere with regular library operations or service.

### **Program Sponsorship & Endorsement**

The library does not necessarily endorse views expressed by the presenters, community partners, and/or participants of library-sponsored programs.

The library makes meeting and study rooms available for community reservation when not in use for library programs and operations in accordance with the Meeting and Study Room Policy and the Special Event Policy. These events, programs and meetings are not offered in partnership with the library and the library does not endorse the content or views expressed by the presenters, community partners, and/or participants of these events, programs, and meetings.

### **Notice of Filming & Photography**

The Aurora Public Library District staff and volunteers may take photos and videos of customers at library locations and virtually during library programs or events. The photos or videos may be used for promotion and publicity of APLD and its services in printed and online library publications. Customers may choose not to be photographed or to have their photographs used by notifying a staff member.

### **Accommodations**

The Aurora Public Library District is committed to developing a welcoming and inclusive environment for all library users regardless of their abilities. The library strives to ensure that everyone has access to the information, programs, and services that it offers.

For further information about assistive technologies and accommodations available at [the Aurora Public Library District](http://www.aurorapubliclibrary.org/Accessibility), please visit [www.aurorapubliclibrary.org/Accessibility](http://www.aurorapubliclibrary.org/Accessibility) , contact us via chat, call 630-264-4117 or contact us via social media @APLibraryIL.

Approved by the Aurora Public Library District Board of Library Trustees  
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