Digital Services Library Assistant (Part-Time)- Eola Road Branch

Do you love libraries and helping people with technology? Do you get excited at the thought of training and showing people what they can do with Makerspace machines such as laser cutters, 3D printers, and heat presses? The Aurora Public Library District is currently looking for a Digital Services Library Assistant to work at our Eola Road Branch location.

Key Responsibilities:

- Plan, prepare and/or present or assist in the presentation of programs featuring Makerspace services and technology resources
- Teach one functional technology workshops a month
- Provide basic reference and readers' advisory services for technology related questions. Refer customers to appropriate staff for further assistance
- Assist and supervise customer use of Makerspace equipment and software
- Process Makerspace project requests
- Assist customers to access and use library resources, including print and digital collections, public rooms, equipment and technology services

Minimum Qualifications:

- Bachelor's degree or Library Technical Assistant (LTA) certificate preferred or one year library experience required
- One year programming experience preferred
- One year computer support experience
- One year of customer service experience
- Experience using maker equipment preferred
- Spanish language skills strongly preferred

Schedule

- Saturday: 1:00 p.m.- 5:00 p.m.
- Sunday: Off
- Monday: 3:00 p.m.- 7:00 p.m.
- Tuesday: 3:00 p.m.- 7:00 p.m.
- Wednesday: 3:00 p.m.- 7:00 p.m.
- Thursday: 3:00 p.m.- 7:00 p.m..
- Friday: Off

Benefits:

Hourly rate starts at $23.27
Pro-rated paid vacation, holiday, personal and sick day
Individual Coverage Health Reimbursement Arrangement (ICHRA)
IMRF pension plan
457b retirement plan
Professional Development

To apply:

If this sounds like the role for you, please send your application, resume, and cover letter to hrdirector@aurorapubliclibrary.org

A copy of our application can be found here at: https://aurora.libnet.info/images/pdfs/aurora/HR/Application_for_Employment.pdf

Application Deadline: August 24, 2026- September 7, 2026

About APLD:

The Aurora Public Library District (APLD) is proud to connect people to community and celebrate every story. We support lifelong learning by offering opportunities for personal exploration, growth, and development. As a resource for all ages—from early literacy to ongoing education—we provide a welcoming place to learn, relax, and connect through a wide range of programs and materials.

With three branches across Aurora, along with a Bookmobile and remote locker, APLD empowers, includes, and inspires our customers. We offer access to evolving services and technologies, meet informational needs as a fine-free library, and serve as a vibrant cultural hub for the community.

APLD uplifts the community by reaching out, forming partnerships, and responding to local needs. Discover who we are—and open a world of possibilities!