



Temporary Position Library Assistant - (Part-time) West Branch

Do you love libraries and helping people find information and resources? Do you like interacting with customers from diverse backgrounds? If so, the Aurora Public Library District may be the place for you. We are currently looking for a temporary part-time Library Assistant at our West Branch location.

Key Responsibilities:

- Provide library customers of all ages with basic reference, instructional and readers advisory services at multiple service points
- Place local holds and initiate inter-library loan transactions
- Help customers access and use library resources including print and digital collections, study rooms, and technology services
- Plan, prepare, and present programs and outreach for target audiences inside and outside of the library, in-person or virtually

Minimum Qualifications:

- Bachelor's Degree or LTA Certification
- Work experience with the public preferred
- Previous public library experience preferred
- Spanish language skills a plus

Schedule

Sunday	Off
Monday	Off
Tuesday	4pm-9pm
Wednesday	4pm-9pm
Thursday	4pm-9pm
Friday	Off
Saturday	Off

Hourly Rate:

Hourly rate starts at \$21.99

To Apply:

If this sounds like the role for you, please send your application, resume and cover letter to hrdirector@aurorapubliclibrary.org.

A copy of our application can be found at https://aurora.libnet.info/images/pdfs/aurora/HR/Application_for_Employment.pdf

About APLD:

Our [strategic plan](#) includes Advancing through Equity, Achieving School Success, Restoring Aurora and Welcoming New Americans. We're dedicated to providing excellent customer service in a diverse urban area. Our 97,000-square foot main library which opened in 2015 includes a makerspace and a media production lab. We also have two branches and a bookmobile. We serve six school districts in four counties, and our bookmobile provides library services to students in East Aurora School District 131.

Posting Dates: March 12, 2024 – March 24, 2024

Aurora Public Library District is an Equal Employment Opportunity Employer

