



Electric Cargo Vans Request for Quotes July 14, 2023

Objective

The Aurora Public Library District seeks quotes from qualified vendors for 2 Ford E-Transit cargo vans for immediate purchase.

Deadline for receipt

Quotes must be received via email before Monday, August 14, 2023 at 2:00 p.m.

Quotes must be addressed to Heather Sturm, Director of Neighborhood Services, Aurora Public Library District and should be emailed to hsturm@aurorapubliclibrary.org.

Inquiries

Inquiries must be made via email. Please address all inquiries to: hsturm@aurorapubliclibrary.org.

Questions will be addressed within 5 business days.

Community Profile

The Aurora Public Library District's service area is contiguous with the boundaries of the City of Aurora, Illinois. With a population of 180,582 according to 2020 U.S. Census data, Aurora is the second largest city in Illinois, located 41 miles west of Chicago and stretching across four counties: Kane, DuPage, Kendall, and Will. Aurora is accessible by rail on the BNSF Metra commuter line and by five interchanges on the Interstate 88 East/West tollway corridor. The city is bisected by the Fox River accompanied by the Fox River Trail, which intertwines with the more local Virgil Gilman Trail.

Aurora is diverse by any measure. 42.7% of the population identifies as Hispanic or Latino, 34.9% as non-Hispanic white, 10.5% as African American, and 9.3% as Asian. Similarly, languages besides English are common in Aurora, with nearly 70,000 Spanish-speakers, 1,900 Tagalog, and a significant Urdu speaking population of 1,318. 45.3% of households speak a language other than English at home. 25.6% of Aurora residents are foreign-born.

Median household income is \$74,659, above the \$68,428 average household income across Illinois. 10% of Aurora's population meets federal poverty guidelines. 72.1% of Aurora's working age population is in the workforce, compared to 65.1% in Illinois as a whole. Nearly 80% of Aurora residents are high school graduates or higher, and 33% have a bachelor's degree or higher. Over 12% of households lack access to robust computing and Internet services for critical functions such as completing online job applications, banking, supporting their child's education, and general information access.

Aurora Public Library District facilities include the Richard and Gina Santori Public Library in the heart of downtown, the Eola Road Branch serving the east side, and the West Branch situated adjacent to



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Washington Middle School on the west side of Aurora. In addition, our active Outreach Services Department reaches students in six school districts and various community centers across four counties. The Outreach Services Department includes our Bookmobile, and the library has been serving our community with bookmobiles since 1953.

Project Background

- The library is seeking to replace 2 gas-fueled vans with 2 electric vans (Ford E-Transit). The vans are used to deliver materials between library locations, to customers at home, and to preschools, senior living centers, and parks.
- The library has 2 vans to trade in. There are no liens on either vehicle.
 - 2010 Dodge Grand Caravan with 50,738 miles. Purchased in 2010 from MobilityWorks, modified with a ramp for wheelchair access. VIN#2D4RN4DE7AR356381
 - 2012 Ford E-250 SuperDuty, 123,557 miles, VIN#1FTNE2EWXCDB39386

Deliverables

- One 2023 Ford E-Transit Cargo Van with a medium roof for use by courier and maintenance staff
- One 2023 Ford E-Transit Cargo Van with a medium roof for use by outreach staff
- Full specifications for each van are attached

Quote Content Requirements

- A cover letter providing a brief description of the company or dealer; name and contact information for the principal person
- A detailed listing for each vehicle quoted showing base price, options, accessories, and destination charges
- A quote for trade-in of the two existing library vehicles

RFQ Standards and Selection Criteria

- No library board or staff member shall have a financial interest in this quote.
- APLD reserves the right to ask for clarification in the quote if the need arises, and to select a company based directly on the proposal or to negotiate further with one or more respondents.
- APLD reserves the right to reject any or all responses to this RFQ.
- The proposal will be evaluated by APLD and will include the following criteria:
 - Compliance with the requested specifications
 - Availability/timeline to delivery
 - Cost

Timeline

- Quotes must be received via email before Monday, August 14 at 2 p.m.
- All questions must be received no later than Monday, August 7 at 2p.m.
- Quotes will be selected and confirmed at the August 2023 APLD board meeting.



Van 1 (Courier Van) Specifications

Vehicle type:	Ford E-Transit
Style	Cargo Van
Roof height	Medium
Length	Regular
Model year	Minimum 2023
Power train	Electric motor
Paint	Oxford White
Exterior:	
16" wheels with full silver wheel cover	Included
235/65R16C121/119 R BSW All-Season Tires	Included
Short-arm, power adjusting, power-folding heated with turn signals side mirrors	Included
Tinted glass	Included
Fixed – Windows All Around	Required
Spare tire and wheel	Included
Blind spot assist 1.0	Required
Perimeter alarm	Included
Reverse sensing system	Included
Front sensing system	Included
Side sensing system	Included
Reverse braking system	Required
360 degree camera	Included
Black-trimmed halogen headlamps	Included
Wiper activated headlamps	Required
Front fog lamps	Included
Roof marker lamp delete	Included
Interior:	
Dark palazzo gray vinyl	Included
Scuff plate kit – heavy duty	Required



D pillar assist handles	Required
Cargo tie-down hooks	Required
All-weather floor mats (front)	Preferred
Floor covering – vinyl – front only	Included
Heavy-duty cargo flooring	Required
Rear view mirror	Included
Audio – 6 speakers	Required
Intelligent Access with push button start	Required
Pro Power On Board	Required
Full rear compartment lighting	Required
Sync 4 display with navigation	Included
Dealer installed accessories:	
Vehicle Security System – Ford Perimeter Plus	Required



Van 2 (Outreach Van) Specifications

Vehicle type:	Ford E-Transit
Style	Cargo Van
Roof height	Medium
Length	Regular
Model year	Minimum 2023
Power train	Electric motor
Paint	Oxford White
Packages:	
Load Area Protection Package	
Exterior:	
16" wheels with full silver wheel cover	Included
235/65R16C121/119 R BSW All-Season Tires	Included
Short-arm, power adjusting, power-folding heated with turn signals side mirrors	Included
Tinted glass	Included
Running Board	Required
Virtual Rearview Mirror	Required
Spare tire and wheel	Included
Blind spot assist 1.0	Required
Perimeter alarm	Included
Reverse sensing system	Included
Front sensing system	Included
Side sensing system	Included
Reverse brake assist	Required
360 degree camera	Included
Black-trimmed halogen headlamps	Included
Wiper activated headlamps	Required



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Front fog lamps	Included
Roof marker lamp delete	Included
Fixed rear cargo door glass	Optional
Interior:	
Ebony cloth, 2-way manual driver and 2-way manual passenger seats with armrests	Required
Scuff plate kit – heavy duty	Included
D-pillar assist handles	Required
Bulkhead – lockable door with window	Required
Cargo tie-down hooks	Required
All-weather floor mats (front)	Preferred
Floor covering – vinyl – front only	Included
Heavy-duty cargo flooring	Required
Intelligent access with push button start	Required
White noise back up alarm	Required
Audio – 6 speakers	Required
Full rear compartment lighting	Required
Sync 4 display with navigation	Included
Dealer installed accessories:	
Vehicle Security System – Ford Perimeter Plus	Required