



**CALL TO ORDER:** at 6:00 p.m.

Present: Trustees Joe Filapek, Melinda Riddick, and Joseph Sánchez

Absent: None

Also present: Executive Director Michaela Haberkern

**PUBLIC COMMENTS:** A member of the public commented on selection criteria for trustee appointments, emphasizing availability to attend meetings.

### **COMMITTEE CHARGE**

Joe Filapek discussed the committee charge, reviewing the board's obligation to fill trustee vacancies within 90 days; the requirements that trustees live in district for at least one year prior to appointment; and that trustees not be convicted of any infamous crime, felony, or perjury. Joe reminded the committee that their role is to make a recommendation to the board, and that the trustee selected will serve until the next consolidated election, in the spring of 2027.

### **TRUSTEE VACANCY SELECTION PROCESS**

The committee discussed various methods of selecting a trustee to fill a vacancy, including the methods that the library district has used for previous vacancies. The committee discussed whether and how they might contact those who ran for trustee during the last election; how the interview process used during the last vacancy felt from the applicant side; how that process or something like it is an opportunity to cast a wide net for good applicants; and how important it is that the process be fair and open. The committee also discussed what conflicts of interest may exist for those applicants who are elected or appointed officials for other entities.

The committee decided to use as a model the application process that filled the previous vacancy on the board. A short application will be required; it will be open for two weeks; and the committee will meet again to review the applications and to decide on next steps.

### **ADJOURNMENT**

Melinda Riddick moved and Joseph Sánchez seconded to adjourn at 6:55 p.m.  
All in favor, meeting adjourned.

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Chair,  
Trustee Vacancy Ad-Hoc Committee