



CALL TO ORDER: at 6:01 p.m.

Present: Trustees Melinda Riddick, Joe Filapek, Kevin O’Neill

Absent: None

Also present were Executive Director Michaela Haberkern, Finance Manager Mark Salem, and Trustee Scott McCleary

ADDITIONS/CHANGES TO THE AGENDA: The Draft Tax Levy Ordinance was moved before the Resolution to Determine Estimate of Funds Needed.

APPROVAL OF MINUTES OF JULY 14, 2025 COMMITTEE MEETING:

Kevin O’Neill moved and Joe Filapek seconded to approve the minutes of the July 14, 2025 committee meeting.

All in Favor

Motion carried

COMMITTEE MEETING 07-14-25 MINUTES APPROVED

PUBLIC COMMENTS: None.

NEW BUSINESS

DRAFT TAX LEVY ORDINANCE

Michaela reviewed the draft tax levy ordinance with the committee, presenting several scenarios with various percentage increases to this year’s extension. The committee discussed the need to keep up with inflation and new growth, and the best strategy to do that while being mindful of the politics and optics of asking for increases. The committee also discussed the Truth in Taxation Act and the requirement to hold a hearing if the requested increase is over 5%. This ordinance will be on the board’s September agenda for discussion and on the October agenda for approval.

Joe Filapek moved and Kevin O’Neill seconded to recommend that the full board approve Ordinance 2025-4, the Tax Levy Ordinance, to include an increase of 4.9%.

Roll call on motion:

Yes: Riddick, Filapek, O’Neill

No: None

Abstain: None

Absent: None

Motion carried

TAX LEVY ORDINANCE RECOMMENDED

RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED

Michaela discussed with the committee the purpose and form of the Resolution to Determine Estimate of Funds Needed. The Estimate should be approved by the board at the September meeting, according to the Calendar of Financial Ordinances.

Joe Filapek moved and Kevin O’Neill seconded to recommend that the full board approve the Resolution to Determine Estimate of Funds Needed.

RESOLUTION RECOMMENDED

SURPLUS REPORTING

Mark discussed surplus reporting with the committee, and discussed the business review he has scheduled with our software vendor to address inconsistencies in reports.

SPECIAL RESERVE EXPENDITURES REPORTING

Mark discussed with the committee two new reports detailing expenditures from the Special Reserve Fund related to construction projects. These reports will be included in the board packet going forward.

ADJOURNMENT

Kevin O’Neill moved and Joe Filapek seconded to adjourn at 6:50 p.m.

All in Favor

Motion Carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

mh

Chair, Finance Committee