

**Aurora Public Library District
Regular Board Meeting
Board of Library Trustees
February 26, 2025**

CALL TO ORDER: 6:00 p.m.

Roll Call

Present: Trustees Joe Filapek, Paul LaTour, Matthew Orr, Kevin O’Neill, Katrina Plonczynski, Melinda Riddick, Joseph Sánchez

Absent: None

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Manager Mark Salem, Director of Neighborhood Services Heather Sturm, Director of Communications and Marketing Miriam Meza-Gotto, Director of Human Resources Brenda Blough and Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: None.

MINUTES OF JANUARY 22, 2025, REGULAR BOARD MEETING:

Katrina Plonczynski moved, seconded by Joseph Sánchez, the board approved the minutes of the January 22, 2025 regular board meeting.

All in Favor

Absent: None

Motion carried

REGULAR BOARD MEETING 01-22-2025 MINUTES APPROVED

EXECUTIVE DIRECTOR’S REPORT:

Michaela Haberkern reported on strategic plan implementation, including an effort to coordinate and increase communication and focus on relationships with middle and high schools. She further reported that managers are currently working on action planning related to the staff engagement survey. In response to a customer email to candidates running for the library board, she also updated the board on the library’s work to digitize older copies of the Beacon News.

PUBLIC COMMENTS: Scott McCleary introduced himself as a write-in candidate for the four-year unexpired trustee term. Another community member encouraged the library to keep moving forward with digitalization.

NEW BUSINESS:

Approval of January/February Bills

Finance Manager Mark Salem updated the board with an overview of the library's current financial position and expenditure, revenue, and investments. Mark confirmed the January 2024 expenses and provided answers to the library board's questions. Michaela reviewed the Lo Destro pay application which was included in the board packet.

Matthew Orr moved, seconded by Joseph Sánchez, to approve the monthly expenditures as listed on the Authorization Sheet for the period January 18, 2024 to February 21, 2025, in the amount of \$1,332,782.59.

Roll call on motion:

Yes: Trustees Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

PAYMENT OF BILLS 01-18-25 TO 02-21-25 APPROVED

Special Events Policy

Committee Chair Paul LaTour reported that the Policy and Personnel Committee discussed this policy at their January meeting. There are only light revisions suggested as the policy overall is working well. The only substantial change is the security guard fee included in the room rental fee. Security is required at private, after-hours events. The committee recommends that the full board approve this policy.

Kevin O'Neill moved, seconded by Melinda Riddick, to approve the revisions to the Special Events Policy.

Roll call on motion:

Yes: Trustees Filapek, LaTour, O'Neill, Orr, Plonczynski, Riddick, Sánchez

No: None

Abstain: None

Absent: None

Motion Carried

REVISIONS TO SPECIAL EVENTS POLICY APPROVED

IT Projects

IT Manager Jonathan Hauser addressed the board to speak about the IT Department and how it manages the library's technology infrastructure, equipment, and security. In addition, Jonathan gave a thorough overview of E-rate funding, completed and current projects as well as upcoming projects.

Construction Update

Michaela reported that the demolition permit was received on February 12 and Lo Destro began work that day. Construction walls are up, the ballpark side entrance is no longer accessible, and the library is operating out of the west side of the building. Demolition was completed on February 21 and exploration work and investigations on low voltage cabling, sprinkler systems, cleanup, and receiving materials has begun.

Due to a delay in receiving the construction permit, Phase 1 is now projected to last through July 2025. Work on the additions is projected to begin April 1, weather permitting, and demolition for the rest of the library is scheduled to begin August 15. Project completion is now scheduled for June 2026.

Adjournment

Katrina Plonczynski moved, seconded by Joseph Sánchez, the board unanimously voted to adjourn at 7:01 p.m.

All in favor

Motion carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**
