

**Aurora Public Library District
Regular Board Meeting
Board of Library Trustees
July 23, 2025**

CALL TO ORDER: 6:00 p.m.

Roll Call

Present: Trustees Joe Filapek, Kevin O’Neill, Scott McCleary, Matthew Orr, Katrina Plonczynski

Absent: Melinda Riddick, Joseph Sánchez

Also present were Executive Director Michaela Haberkern, Finance Manager Mark Salem, Director of Neighborhood Services Heather Sturm, Director of Human Resources Brenda Blough, Director of Marketing and Communications Miriam Meza-Gotto, and Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: None.

MINUTES OF JUNE 25, 2025, REGULAR BOARD MEETING:

Scott McCleary moved, seconded by Katrina Plonczynski, the board approved the minutes of the June 25, 2025 regular board meeting.

All in Favor

Absent: Melinda Riddick, Joseph Sánchez

Motion carried

REGULAR BOARD MEETING 06-25-2025 MINUTES APPROVED

EXECUTIVE DIRECTOR’S REPORT: Michaela Haberkern reported that the Goodbye Eola, Hello Eola renovation milestone party was well attended with approximately 350 attendees through the afternoon. Several local and state dignitaries attended, including U.S. Representative Bill Foster, Illinois State Representative Barbara Hernandez Aurora Mayor John Laesch, and Ward 8 Alderwoman Patty Smith. Alderwoman Smith presented the library with a \$300,000 donation from her ward funds; Representative Hernandez announced a \$50,000 grant from the Illinois State Legislature; and Congressman Bill Foster announced that \$850,000 in Community Funding Development has been passed through committee. Michaela updated the

board on the process for evaluating sorter options for Eola Road Branch, as well as vendor plans to migrate the platform that powers the library's LinkIn consortium.

FINANCE COMMITTEE REPORT: Joe Filapek reported that the Finance Committee met on July 14 to review the FY25 end-of-year variance report, to consider an additional transfer to the Special Reserve, and to review the FY26 Certified Estimate of Revenues and the Tentative Budget and Appropriations Ordinance. Further discussion was deferred to New Business.

PUBLIC COMMENTS: None

NEW BUSINESS:

Approval of June/July Bills

Finance Manager Mark Salem updated the board with an overview of the library's current financial position and expenditure, revenue, and investments. Mark confirmed the July 2025 expenses and provided answers to the library board's questions. The board discussed some details of the Lo Destro pay application as well as renovation expenses and reporting.

Matthew Orr moved, seconded by Kevin O'Neill, to approve the monthly expenditures as listed on the Authorization Sheet for the period June 20, 2025 to July 18, 2025, in the amount of \$1,523,463.26 and to authorize \$320,182.00 in construction costs.

Roll call on motion:

Yes: Trustees Filapek, McCleary, O'Neill, Orr, Plonczynski

No: None

Abstain: None

Absent: Riddick, Sánchez

Motion Carried

PAYMENT OF BILLS 06-20-25 TO 7-18-25 APPROVED

Quarterly Investment Report

Mark Salem updated the board on the library's investment strategies and returns.

Foundation Update

Jordan Lesniak, Foundation Manager, presented an update on the Foundation's activities and fundraising plans for the remainder of the year, which is the Foundation's 25th anniversary year.

FY26 Certified Estimate of Revenues

Joe discussed the Certified Estimate of Revenues with the board. The Estimate will be on the agenda for approval in August.

FY26 Tentative Budget and Appropriations Ordinance

Joe Filapek reviewed the FY26 Tentative Budget and Appropriations Ordinance with the board. Finance Committee recommends that the full board approves the FY26 Budgeted and Appropriations Ordinance in tentative form.

Kevin O'Neill moved, seconded by Scott McCleary, to approve the FY26 Budget and Appropriations Ordinance in tentative form.

Roll call on motion:

Yes: Trustees Filapek, McCleary, O'Neill, Orr, Plonczynski

No: None

Abstain: None

Absent: Riddick, Sánchez

Motion Carried

FY26 TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE APPROVED

Transfer to the Special Reserve

Joe Filapek discussed an end-of-year transfer to the Special Reserve in the amount of \$2.2 million with the board. Revenues, notably from investments, came in higher than expected, while expenditures were lower than expected.

Scott McCleary moved, seconded by Katrina Plonczynski to approve Resolution 2025-01, the Resolution to Transfer a Portion of the Corporate Fund Balance to the Special Reserve Fund.

Roll call on motion:

Yes: Trustees Filapek, McCleary, O'Neill, Orr, Plonczynski,

No: None

Abstain: None

Absent: Riddick, Sánchez

Motion Carried

RESOLUTION 2025-01, RESOLUTION TO TRANSFER A PORTION OF THE CORPORATE FUND BALANCE TO THE SPECIAL RESERVE FUND APPROVED

Adjournment

Scott McCleary moved, seconded by Matthew Orr the board unanimously voted to adjourn at 6:45 p.m.

All in favor

Motion carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**
