



CALL TO ORDER: at 6:34 p.m.

Present: Trustees Paul LaTour, Matthew Orr

Absent: Katrina Plonczynski

Also present: Executive Director Michaela Haberkern and Human Resources Director Brenda Blough

APPROVAL OF MINUTES OF JANUARY 17, 2024 COMMITTEE MEETING:

Matthew Orr moved and Paul LaTour seconded to approve the minutes of the June 13, 2024 committee meeting.

All in favor, minutes approved.

COMMITTEE MEETING 06-13-2024 MINUTES APPROVED

PUBLIC COMMENTS: None.

Katrina Plonczynski arrived at 6:36 p.m.

INFORMATION SERVICES POLICY

Michaela reviewed the Information Services Policy with the committee as part of the regular policy review cycle. Changes recommended by staff include more expansive language in the Standards and Ethics section, explicit inclusion of technology help, and accommodations language. The committee discussed the Scope of Service section, with particular attention to the limitations of the services that the library can provide.

Matthew Orr moved and Katrina Plonczynski seconded to recommend that the full board approve the revised Information Services Policy.

Roll call on motion:

Yes: LaTour, Orr, Plonczynski

No: None

Abstain: None

Absent: None

Motion carries

POLICY APPROVAL RECOMMENDED

SOCIAL MEDIA POLICY

Michaela discussed the Social Media Policy as part of the regular policy review cycle. Changes are mostly to do with making it clear that the library does not endorse comments left by the public. The committee discussed First Amendment concerns and asked for language clarifying how members of the public can request that the library take down photos previously submitted.

After deciding upon appropriate wording, Katrina Plonczynski moved and Matthew Orr seconded to recommend that the full board approve the revised Social Media Policy.

Roll call on motion:

Yes: LaTour, Orr, Plonczynski

No: None

Abstain: None

Absent: None

Motion carries

POLICY APPROVAL RECOMMENDED

ALCOHOLIC BEVERAGES POLICY

Michaela reviewed the Alcoholic Beverages Policy with the committee as part of the regular review cycle. This policy closely follows the statute and staff recommend no changes. The committee discussed what “enclosed and controlled space” means in terms of Foundation events.

Matthew Orr moved and Katrina Plonczynski seconded to recommend that the full board approve the Alcoholic Beverages Policy.

Roll call on motion:

Yes: LaTour, Orr, Plonczynski

No: None

Abstain: None

Absent: None

Motion carries

POLICY APPROVAL RECOMMENDED

POLICY REVIEW SCHEDULE

The committee discussed the next policies up for review and agreed to meet again in October.

ADJOURNMENT

Matthew Orr moved and Paul LaTour seconded to adjourn at 7:00 p.m.
All in favor, meeting adjourned.

CERTIFIED TO BE A TRUE COPY

mh

Chair, Policy
and Personnel Committee