



**AURORA PUBLIC LIBRARY DISTRICT  
BOARD OF LIBRARY TRUSTEES  
TRUSTEE VACANCY AD-HOC COMMITTEE  
MEETING MINUTES  
SEPTEMBER 13, 2023**

**CALL TO ORDER:** at 6:02 p.m.

Present: Trustees Joe Filapek, Matthew Orr, and Katrina Plonczynski

Absent: None

Also present was Executive Director Michaela Haberkern.

**PUBLIC COMMENTS:** A member of the public voiced his support of Joe Sanchez for library trustee.

**COMMITTEE CHARGE**

Joe reviewed the committee charge with the members, i.e., reviewing prospective trustee applications, choosing candidates to interview, finalizing interview questions and process, and making a recommendation to the board.

**TRUSTEE APPLICATION REVIEW**

Joe reminded the committee to refer to applications by number in this initial review, and further reminded them that the committee and the full board may enter executive session for deliberations regarding candidates to the board. The committee discussed what they were looking for in trustee candidates, including socioeconomic, ethnic, and perspective diversity, and an interest in the work of the board as opposed to daily library operations. The committee discussed each application and identified five finalists and one backup.

**INTERVIEW QUESTIONS AND PROCESS**

Michaela discussed with the committee a draft interview questions she compiled from other libraries. The committee asked for the addition of a question regarding time commitment and an opportunity for candidates to ask questions. The committee agreed to bring the draft questions to the full board for discussion before trustee interviews are scheduled.

**NEXT STEPS**

The committee directed Michaela to contact the candidates regarding their status in the process and to schedule interviews to follow the September 27, 2023 meeting of the full board.

**ADJOURNMENT**

Katrina Plonczynski moved and Matthew Orr seconded to adjourn at 7:45 p.m.  
All in favor, meeting adjourned.

**CERTIFIED TO BE A TRUE COPY**

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Chair,  
Trustee Vacancy  
Ad-Hoc Committee